

Rule 1006-1  
FILING FEES - INSTALLMENT PAYMENTS

- (a) Following the filing of a petition and an application to pay filing fee in installments, each application will be reviewed by the court and an order entered granting or denying the application. If the application is denied, the debtor shall have 14 days from the date of the order to pay the full fee. If the full fee is not paid within 14 days of the order, the petition may be dismissed by the court ~~without any further prior notice~~.

Rule 2090-1  
ATTORNEYS - ADMISSION TO PRACTICE

- (a) LOCAL CIVIL RULE 83.1 ~~(H)~~, EDNC APPLICABLE. Except as otherwise provided in this rule, Local Civil Rule 83.1 of the Local Rules of Practice and Procedure for the United States District Court, Eastern District of North Carolina, entitled, “Attorneys,” is applicable in this court with the following exceptions:
- (1) An individual may represent himself;
  - (2) A corporate entity may be represented at a meeting of creditors by its officers and agents;
  - (3) The following documents may be filed by a corporate entity or an attorney not admitted to practice before this court on behalf of a client: (i) a proof of claim, (ii) a reaffirmation agreement; (iii) an assignment/transfer of claim, and (iv) a notice of appearance and request for notices. Corporate entities not represented by an attorney and attorneys not admitted to practice before this court may obtain a limited password for access to the court’s CM/ECF system for the purpose of filing the above documents.

Rule 3015-1  
CHAPTER 13 - PLAN

Definitions for many of the terms used in E.D.N.C. Local Form 113A (the “Form Plan”) have been published by the clerk and appear under the heading “Chapter 13 Plan Definitions” on the court’s Local Forms Page (<https://www.nceb.uscourts.gov/local-forms>). These definitions also are published in the court’s online Administrative Guide.

Rule 4002-1  
DEBTOR DUTIES

- (a) The following shall apply to individual debtors in all cases.
- (2) TAX RETURN. Not later than 7 days before the date first set for the meeting of creditors, and unless the trustee consents to receiving them at a later time, ~~At the meeting of creditors under § 341,~~ the debtor shall provide to the trustee a copy of the debtor's Federal income tax return for the most recent tax year ending immediately before the commencement of the case and for which a return was filed, including any attachments, or a transcript of the tax return, or provide a written statement that the documentation does not exist.

Rule 5005-4(1)  
ASSIGNMENT TO SYSTEM AND FILING REQUIREMENTS

- (a) ASSIGNMENT. All cases are assigned to the Electronic Case Filing System ("ECF System").
- ~~(b) FILING. All petitions, motions, memoranda of law, and other pleadings or documents required to be filed with the court in connection with the case must be electronically filed.~~
- (c) APPLICATION FOR EXCEPTION/EXEMPTION. Any document required to be filed electronically, but presented in paper form, shall be accompanied by an application for an exception or exemption from this rule and a proposed order granting the relief sought. The application shall state the reason(s) why electronic filing would impose an extreme hardship on the applicant.
- (d) EXEMPTION FROM ELECTRONIC FILING REQUIREMENT. Notwithstanding the foregoing, pro se individuals and other parties who have been granted an exception or exemption from electronic filing are not required to electronically file pleadings and other documents in cases assigned to the ECF System, but are required to comply with Local Bankruptcy Rules 5005-2 and 5005-3 above.

Rule 5005-4(8)  
SIGNATURES AND CERTIFICATION

- (a) ELECTRONIC FILING CONSTITUTES SIGNATURE AND CERTIFICATION. The use of the login and password of the Filing User, or of a Filing Agent registered to file on behalf of the Filing User, **together with that person's name on a signature block**, to electronically file any petition, pleading, motion, claim, or other document shall constitute the signature of that Filing User on the electronically filed document for purposes of the Federal Rules of Bankruptcy Procedure, including Rule 9011, the Local Bankruptcy Rules of this court, and any other purpose for which a signature is required in connection with proceedings before this court. Use of the login and password of the Filing User, or of a Filing Agent registered to file on behalf of the Filing User, also shall constitute certification by the Filing User that: (1) all persons indicated to have signed the document have actually executed the original or a copy of the original, or have approved the content of and authorized their signature on the document, prior to electronic filing; and (2) the Filing User has authorized the electronic filing of the executed document.
- (b) USE OF LOGIN/PASSWORD. No Filing User or other person may knowingly permit or cause to permit a Filing User's or a Filing Agent's password to be used by anyone other than an agent of the Filing User authorized to use such login and password.

Rule 9006-1(1)  
MOTION FOR EXTENSION OF TIME - 11 U.S.C. § 1121

A motion for extension of time pursuant to § 1121(d) shall be reviewed by the court and allowed ex parte. Upon filing of a motion to reconsider and proper notice<sup>3</sup>, the matter shall be set for hearing, where the court may for cause increase the 120-day period of the 180-day period referred to in § 1121(d)(2). The debtor shall bear the burden of proof. This provision shall be applicable only to § 1121(d) and shall not apply to § 1121(e).