



ECF Court Link

APRIL 18, 2018

VOLUME 13, ISSUE 3

Eastern District
Of
North Carolina
CM/ECF
Newsletter

Case Statistics

February, 2018

Year to Date

Ch. 7	166	Ch. 7	299
Ch. 11	5	Ch. 11	13
Ch. 12	0	Ch. 12	2
Ch. 13	353	Ch. 13	654
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
Total	524	Total	968

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- Chapter 13 Confirmations
- Order Requirements
- Ballot Report Form
- Pro Hac Vice
- Q & A
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March, 2018

Year to Date

Ch. 7	219	Ch. 7	518
Ch. 11	6	Ch. 11	19
Ch. 12	1	Ch. 12	3
Ch. 13	396	Ch. 13	1050
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
Total	622	Total	1590

Chapter 13 Confirmation Orders

When a Chapter 13 Plan is confirmed, the movant will be responsible for service of the order. A copy of the confirmed plan (including any amendments made prior to or at the confirmation hearing) must be attached to the order. A certificate of service with a copy of the plan attached must be filed with the court within 14 days evidencing service of the order.

Please note that the above only applies to cases filed on or after December 1, 2017.

Reminder re: Order Requirements

Please take some time to review the order requirements set out on the court's website by clicking [here](#). Specifically, the sample case heading format on the last page. Note that the heading need not include debtor addresses, or the last 4 digits of the social security number.

Additionally, please ensure that you thoroughly proofread orders prior to uploading, to avoid spelling and grammatical errors or improper formatting.

Ballot Report Form

Ballot reports in Chapter 11 cases must now be filed using the court's local form. The correct form contains a summary at the top of the first page. The form may be found on the court's website under the Forms section at <http://www.nceb.uscourts.gov/local-forms>.

There will be a brief grace period to allow attorneys to work the new form into their office procedures. Deficiency notices will be sent beginning on May 1, 2018 if the correct form is not filed.

Pro Hac Vice

The filing of a motion is no longer required in order for an attorney to appear pro hac vice before the Court in the EDNC. Rather, a Notice of Special Appearance will need to be filed, indicating the name of local counsel. This event is located under the Miscellaneous category in CM/ECF. A local form is available on the court's website, and may be viewed by clicking [here](#).

QUESTIONS/ANSWERS:

Q. I am new to electronic filing, and I am unsure of how to docket a specific pleading. Who do I contact in order to walk me through this process?

A. You're in luck! There is a CM/ECF Attorney Training Manual posted on the court's website under the CM/ECF Info tab. It contains step by step instructions for docketing over 150 commonly used events. Please take advantage of this valuable resource the court provides. If you continue to have trouble after reviewing the manual, please feel free to contact the helpdesk.

ECF Contacts:

Helpdesk Line: (919)334-3850

Kelly Shum-Drake

Telephone Number: (919)334-3806

E-Mail Address: Kelly_Shum-Drake@nceb.uscourts.gov

Donna Skinner

Telephone Number: (252)917-6119

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Also, please look for the below icon on our homepage in order to access our Live Chat feature!

