



ECF Court Link

JANUARY 9, 2014

VOLUME 9, ISSUE 1

Eastern District
Of
North Carolina
CM/ECF
Newsletter

Case Statistics

<i>December, 2013</i>		<i>Year to Date</i>	
<i>Ch. 7</i>	<i>171</i>	<i>Ch. 7</i>	<i>2478</i>
<i>Ch. 11</i>	<i>17</i>	<i>Ch. 11</i>	<i>114</i>
<i>Ch. 12</i>	<i>0</i>	<i>Ch. 12</i>	<i>1</i>
<i>Ch. 13</i>	<i>392</i>	<i>Ch. 13</i>	<i>5403</i>
<i>Ch. 9</i>	<i>0</i>	<i>Ch. 9</i>	<i>0</i>
<i>Ch. 15</i>	<i>0</i>	<i>Ch. 15</i>	<i>0</i>
<i>Total</i>	<i>580</i>	<i>Total</i>	<i>7996</i>

In this issue:

- *Case Statistics*
- *2014 Case Numbers*
- *RDD Mail*
- *Attorney Leave*
- *Written Opinions*
- *Register of Deeds*
- *Contacting Court Staff*
- *Q&A*
- *ECF Contacts*

2014 Bankruptcy Case Numbers

This should serve as a reminder that beginning on January 1st, new cases are no longer being assigned the -8 Wilson office extension. All case numbers for 2014 and forward will include the -5 Raleigh office extension as part of the case number. Pending cases which contain the -8 extension will remain the same. If you have not already done so, please notify your software vendors of this change.

Judge Doub's Mail

All correspondence addressed to Judge Doub should be mailed to the Greenville divisional clerk's office at the below address. Please do not send correspondence for Judge Doub to the Raleigh office.

*U.S. Bankruptcy Court – EDNC
150 Reade Circle
Greenville, NC 27858*

Attorney Scheduled Leave

If you have not already done so, please inform the Courtroom Deputies of your scheduled leave for 2014 as soon as possible to help avoid any potential scheduling conflicts. Contact information is as follows:

Judge Doub: [Dana Sebastian@nceb.uscourts.gov](mailto:Dana_Sebastian@nceb.uscourts.gov)

Judge Small: [Anne Moell@nceb.uscourts.gov](mailto:Anne_Moell@nceb.uscourts.gov)

Judge Humrickhouse: [Allyson McNeill@nceb.uscourts.gov](mailto:Allyson_McNeill@nceb.uscourts.gov)

Written Opinions Report

Please be aware that you may opt to receive a scheduled report via email for all Written Opinions that are filed in cases before the court. Please contact Kelly Shum-Drake or Donna Skinner if you would like to be added to the list of recipients for this report.

Recording Court Orders With the Register of Deeds

It has come to our attention that the Register of Deeds now requires a blank 3-inch top margin at the top of the first page of any document to be recorded. If this requirement is not met, a non-standard document fee is being charged in addition to the standard recording fee. In order to avoid paying this additional fee, the court received the following suggestion you may wish to implement: create a cover page containing the 3-inch margin, the title of the document and the caption of the case prior to requesting that an order be recorded with the Register of Deeds.

Reminder re: Contacting Court Staff

*All calendar related requests should be sent to **both** the Courtroom Deputy and ECRO for the appropriate judge. The court prefers that these requests be made via email. Please do not leave a voice mail for a member of the court staff concerning a calendar related matter.*

QUESTIONS/ANSWERS:

Q. In the past, I was able to use a search feature on the court's website in order to locate a Written Opinion. Is that feature still active?

A. No. You will now need to search the national database for Written Opinions. From the court's homepage, click on the *Judges' Info* tab, then select *Written Opinions*. You will be redirected to the national website, where you may select the U.S. Bankruptcy Court for the EDNC. The opinions are listed in case number order.

ECF Contacts:

Helpdesk Line: (919)334-3850

Kelly Shum-Drake

Telephone Number: (919)334-3806

E-Mail Address: Kelly_Shum-Drake@nceb.uscourts.gov

Donna Skinner

Telephone Number: (252)917-6119

E-Mail Address: Donna_Skinner@nceb.uscourts.gov



ECF Court Link

FEBRUARY 13, 2014

VOLUME 9, ISSUE 2

Eastern District
Of
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Newsletter

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- [Case Statistics](#)
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- [DMW Court Staff](#)
- [Judge's Initials](#)
- [Automatic Summons](#)
- [Attorney Manual](#)
- [Legal Seminar](#)
- [Court Calendars](#)
- [Motions to Establish a Procedure](#)
- [Q&A](#)
- [ECF Contacts](#)

Case Statistics

January, 2014		Year to Date	
Ch. 7	167	Ch. 7	167
Ch. 11	13	Ch. 11	13
Ch. 12	0	Ch. 12	0
Ch. 13	411	Ch. 13	411
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
Total	591	Total	591

New Bankruptcy Judge Appointed

David M. Warren has been appointed as the new United States Bankruptcy Judge for the Eastern District of North Carolina. Judge Warren took the oath of office in a Special Ceremonial Session of Court on February 7, 2014. He will be stationed in the Raleigh office, and will be assigned cases for the Fayetteville and Raleigh divisions. Please join us in congratulating Judge Warren and welcoming him to our court family!

Courtroom Staff Update – Judge Warren

Contact information for Judge Warren's courtroom staff is as follows:

*Courtroom Deputy – Anne Moell
Anne.Moell@nceb.uscourts.gov*

*ECRO – Sarah Donleycott
Sarah.Donleycott@nceb.uscourts.gov*

Judge's Initials on Documents/Orders

The court has completed case reassignment pursuant to the appointment of Judge Warren. Please take note of the judge assigned to each case, and ensure that all pleadings filed with the court and all corresponding orders contain the correct judge's initials.

Automatic Summons Issuance

Effective Thursday, February 20th, filers will no longer be required to upload a summons in connection with the filing of a new Adversary Proceeding. The court now has a program that will automatically generate the summons for issuance.

NEW! CM/ECF Attorney Training Manual

A CM/ECF attorney training manual is now available on the court's website. This manual contains step by step procedures for docketing over 150 CM/ECF events. It also includes notice, service and fee requirements for each individual event, as well as any required follow up and/or useful tips that may be applicable. The manual may be accessed on the court's homepage under the "CM/ECF Info" tab, or by clicking on the below link.

<http://www.nceb.uscourts.gov/sites/nceb/files/AttorneyManual.pdf>

*We hope that you find this a valuable resource to assist in your CM/ECF filing! Any comments or suggestions regarding the manual are welcome, and may be directed to Kelly Shum-Drake at **Kelly_Shum-Drake@nceb.uscourts.gov**.*

Legal Seminar

The 2014 Eastern District Bankruptcy Seminar for paralegals and office staff is scheduled for Wednesday, April 23rd at 8:00 am at Bill's Convention Center in Wilson. The cost is \$40.00 per person, which includes a continental breakfast and buffet lunch. Further details and registration information will be posted soon, and may be viewed by clicking on the below link.

<http://www.nceb.uscourts.gov/bankruptcy-seminar>

Please be advised that the deadline for registration is March 21st. No late registrations will be accepted!

Court Calendars

Court calendars on the court's website may now be searched by both judge and location. Drop down boxes for selection appear at the top of each calendar page.

Motions to Establish a Procedure

This event should be used when a procedure needs to be established to deal with an unusual situation in a case. Examples may be to allow a procedure to be established to handle compromises and settlements in large cases, or to alter the time frame for filing documents required by the rules and code. Please ensure that this event is used for the proper purposes. A Motion to Establish a Procedure should not be used as a generic event for another type of motion.

As a general rule, please do not select an event code in CM/ECF if you are unsure as to whether or not it is appropriate for the document you are filing. You may contact the CM/ECF helpdesk and a staff member can help you determine the proper event. This is most easily done through the Live Chat feature available on the court's homepage. If no appropriate event exists, a generic event can be made temporarily available.

QUESTIONS/ANSWERS:

Q. I need to update my contact information in CM/ECF and am unable to locate this option under the Utilities menu. How do I modify my account?

A. The EDNC does not provide attorneys the access rights to modify their own accounts. Please email the information in your account that you would like updated to a member of the CM/ECF staff, who will make the appropriate modifications for you.

ECF Contacts:

Helpdesk Line: (919)334-3850

Kelly Shum-Drake

Telephone Number: (919)334-3806

E-Mail Address: Kelly_Shum-Drake@nceb.uscourts.gov

Donna Skinner

Telephone Number: (252)917-6119

E-Mail Address: Donna_Skinner@nceb.uscourts.gov



ECF Court Link

MARCH 13, 2014

VOLUME 9, ISSUE 3

Eastern District
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Case Statistics

February, 2014		Year to Date	
Ch. 7	160	Ch. 7	329
Ch. 11	7	Ch. 11	20
Ch. 12	0	Ch. 12	0
Ch. 13	416	Ch. 13	826
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
Total	583	Total	1175

In this issue:

- Case Statistics
- On a Personal Note
- Legal Seminar
- Case Assignments
- Contacting Court Staff
- 3002.1 Events
- CM/ECF Reminders
- Q&A
- ECF Contacts

On a Personal Note

Donna King, Case Administrator for the Greenville office, will be retiring effective March 14th. Please join us in congratulating Donna on her years of service and wishing her a wonderful retirement!

Also, please join the court in welcoming Claire Sauls, who began as law clerk to Judge Warren on February 18th.

Reminder: Legal Seminar

This is a reminder that registration is now open for the 2014 Eastern District Bankruptcy Seminar. Information including the agenda and registration form may be viewed by clicking on the below link.

<http://www.nceb.uscourts.gov/bankruptcy-seminar>

The final date for registration is March 21st. No late registrations will be accepted!

Updated Case Assignments

Our case assignments will change *effective Monday, March 17th*.
Please review the updated list for Case Administrators and
Operations Analysts below. If you have any questions relating to a
specific case, please contact the appropriate person based on the
last two digits of the case number.

Case Administrators:

<i>Ending with:</i>	<i>Contact Person:</i>	<i>Email Address:</i>	<i>Phone:</i>
00-08	<i>Dawn Barnes</i>	<i>Dawn_Barnes@nceb.uscourts.gov</i>	<i>(252)917-6116</i>
09-17	<i>Brenna Wallace</i>	<i>Brenna_Wallace@nceb.uscourts.gov</i>	<i>(252)917-6121</i>
18-26	<i>Christy Gurgone</i>	<i>Christy_Gurgone@nceb.uscourts.gov</i>	<i>(252)917-6111</i>
27-35	<i>Anna Brock</i>	<i>Anna_Brock@nceb.uscourts.gov</i>	<i>(252)917-6112</i>
36-44	<i>Amy Bisette</i>	<i>Amy_Bisette@nceb.uscourts.gov</i>	<i>(919)334-3849</i>
45-53	<i>Carrie Wiggins</i>	<i>Carrie_Wiggins@nceb.uscourts.gov</i>	<i>(919)334-3858</i>
54-62	<i>Donna Harris</i>	<i>Donna_Harris@nceb.uscourts.gov</i>	<i>(919)334-3804</i>
63-71	<i>Shelia Morris</i>	<i>Shelia_Morris@nceb.uscourts.gov</i>	<i>(919)334-3810</i>
72-80	<i>Lisa Payne</i>	<i>Lisa_Payne@nceb.uscourts.gov</i>	<i>(919)334-3807</i>
81-89	<i>Aileen Gibson</i>	<i>Aileen_Gibson@nceb.uscourts.gov</i>	<i>(919)334-3808</i>
90-99	<i>Pamela Smith</i>	<i>Pamela_Smith@nceb.uscourts.gov</i>	<i>(919)334-3847</i>

Operations Analysts:

<i>Contact Person:</i>	<i>Email Address:</i>	<i>Phone:</i>
<i>Donna Skinner 00-35</i>	<i>Donna_Skinner@nceb.uscourts.gov</i>	<i>(252)917-6119</i>
<i>Kelly Shum-Drake 36-71</i>	<i>Kelly_Shum-Drake@nceb.uscourts.gov</i>	<i>(919)334-3806</i>
<i>Wendy Parker 72-99</i>	<i>Wendy_Parker@nceb.uscourts.gov</i>	<i>(919)334-3865</i>

Contacting Court Staff

The court has created group email addresses for each judge's court staff. You will no longer need to maintain a list of what courtroom personnel are assigned to a specific judge. Effective immediately, please use the following email addresses in order to contact court staff regarding calendar related matters.

Judge Doub

ncebml_CourtroomStaff_RDD@nceb.uscourts.gov

Judge Humrickhouse

ncebml_CourtroomStaff_SWH@nceb.uscourts.gov

Judge Warren

ncebml_CourtroomStaff_DMW@nceb.uscourts.gov

Judge Small

ncebml_CourtroomStaff_ATS@nceb.uscourts.gov

3002.1 Refresher

The following outlines the sequence of events regarding Rule 3002.1 filings. Documents filed under Rule 3002.1 should always be filed in this order and in the manner indicated, if applicable.

1. Notice of Mortgage Payment Change

**Responses may be filed to this document, and should always be filed using the "Response to Notice of Mortgage Payment Change" event, rather than as Objections to Claim.*

2. Notice of Postpetition Mortgage Fees, Expenses and Charges

3. Motion to Determine Mortgage Fees and Expenses

**Responses should never be filed to the Notice of Postpetition Mortgage Fees, Expenses and Charges. Rather, this motion should always be filed.*

4. Notice of Final Cure Mortgage Payment

5. Response to Notice of Final Cure Payment Rule 3002.1

6. Motion to Determine Final Cure and Mortgage Payment

CM/ECF Docketing Reminders

Answer to Complaint – When docketing an answer that contains a motion, select “Yes’ when asked and enter the type of motion it is.

Order Upload – If a proposed order relates to an existing motion in a case, you must refer the order to that motion when uploading.

QUESTIONS/ANSWERS:

Q. I received a deficiency notice that states as follows: “The order contains spelling errors and/or grammatical errors.” Is this something that the court checks as part of the order requirements?

A. Yes. In addition to proper formatting (3” margin, correct spacing and indentation, etc.) and proper heading information (correct division, case number, Judge’s initials, etc.), orders should be reviewed prior to uploading for any spelling and/or grammatical errors.

ECF Contacts:

Helpdesk Line: (919)334-3850

Kelly Shum-Drake

Telephone Number: (919)334-3806

E-Mail Address: Kelly_Shum-Drake@nceb.uscourts.gov

Donna Skinner

Telephone Number: (252)917-6119

E-Mail Address: Donna_Skinner@nceb.uscourts.gov



ECF Court Link

APRIL 17, 2014

VOLUME 9, ISSUE 4

Eastern District
Of
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CM/ECF
Newsletter

Case Statistics

	March, 2014		Year to Date
Ch. 7	217	Ch. 7	548
Ch. 11	9	Ch. 11	29
Ch. 12	0	Ch. 12	0
Ch. 13	409	Ch. 13	1233
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
Total	635	Total	1810

In this issue:

- Case Statistics
- New Chapter 13 Trustee
- Cert re: Discharge & Domestic Support
- Fee Increase
- Transcript Requests
- Q&A
- ECF Contacts

New Chapter 13 Trustee

Joseph A. Bledsoe, III has been appointed Chapter 13 Trustee for the Eastern District of North Carolina. Effective April 4th, Mr. Bledsoe has been added to all Chapter 13 cases that were previously assigned to Robert Browning.

Certification re: Discharge & Domestic Support

The deadline for filing of the Certification Regarding Discharges in Prior Cases and Payment of Domestic Support Obligations is included in the “Notice to Clerk That Plan is Nearing Completion” event docketed by the Chapter 13 Trustee. Please be aware of this deadline, and take steps to ensure that the certification is timely filed. If the certification is not filed by the deadline, the case may be closed without a discharge, and a Motion to Reopen with the applicable fee paid will be required before the certification may be filed and the discharge entered.

Attention: Upcoming Fee Increases

The Judicial Conference has approved two amendments to the Bankruptcy Court Miscellaneous Fee Schedule, which go into effect on June 1, 2014. First, there will be an increase to the adversary filing fee in the amount of \$57. Second, there will be increases to the administrative fee (currently \$46) assessed at filing in every bankruptcy case. For Chapter 7, 12 and 13 cases, the administrative fee will be \$75. For Chapter 9, 11 and 15 cases, the administrative fee will be \$550. This fee increase will apply to all bankruptcy and adversary cases filed on or after June 1st. The following is an outline of the filing fees that will be affected pursuant to this increase:

<i>Item</i>	<i>Current Fee</i>	<i>New Fee</i>
<i>Adversary Proceeding</i>	\$293	\$350
<i>Chapter 7 Petition</i>	\$306	\$335
<i>Chapter 9 Petition</i>	\$1,213	\$1,717
<i>Chapter 11 Petition</i>	\$1,213	\$1,717
<i>Chapter 12 Petition</i>	\$246	\$275
<i>Chapter 13 Petition</i>	\$281	\$310
<i>Chapter 15 Petition</i>	\$1,213	\$1,717
<i>Motion to Sever Chapter 7 Case</i>	\$306	\$335
<i>Motion to Sever Chapter 11 Case</i>	\$1,213	\$1,717
<i>Motion to Sever Chapter 12 Case</i>	\$246	\$275
<i>Motion to Sever Chapter 13 Case</i>	\$281	\$310

Transcript Requests

Requests for Transcripts should never be included in the same PDF document as another pleading. Transcript requests must always be docketed separately using the "Request for Transcript of Hearing/Trial" event under the Miscellaneous category.

QUESTIONS/ANSWERS:

Q. I am filing a Motion to Continue Hearing, and the event states that I must select the applicable prefix in relation to the number of times a continuance has been requested. Does this mean the number of times that I have personally requested a continuance on the matter?

A. No. Select the total number of times a continuance has been requested on this particular matter, regardless of who filed the previous motions.

ECF Contacts:

Helpdesk Line: (919)334-3850

Kelly Shum-Drake

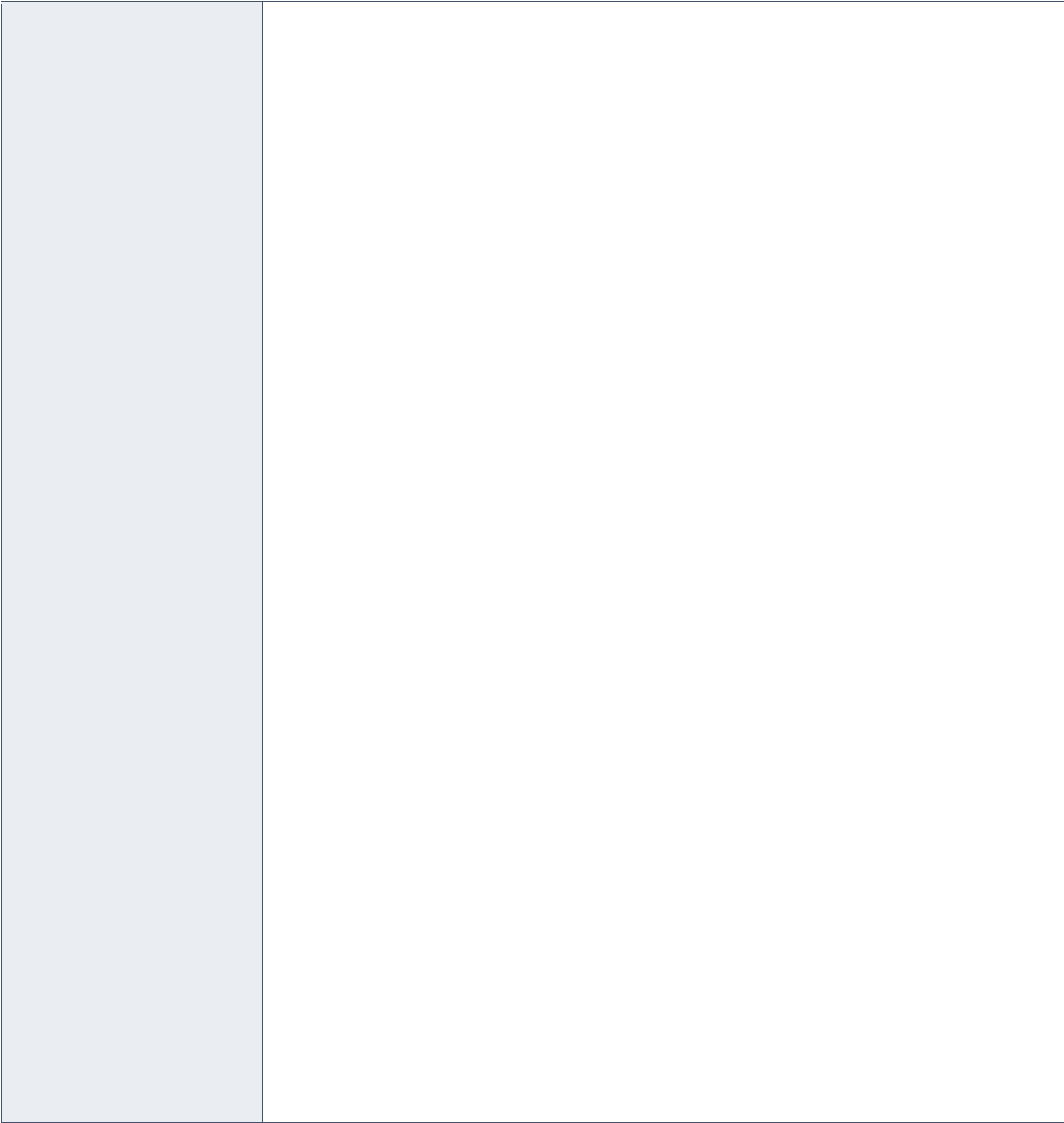
Telephone Number: (919)334-3806

E-Mail Address: Kelly_Shum-Drake@nceb.uscourts.gov

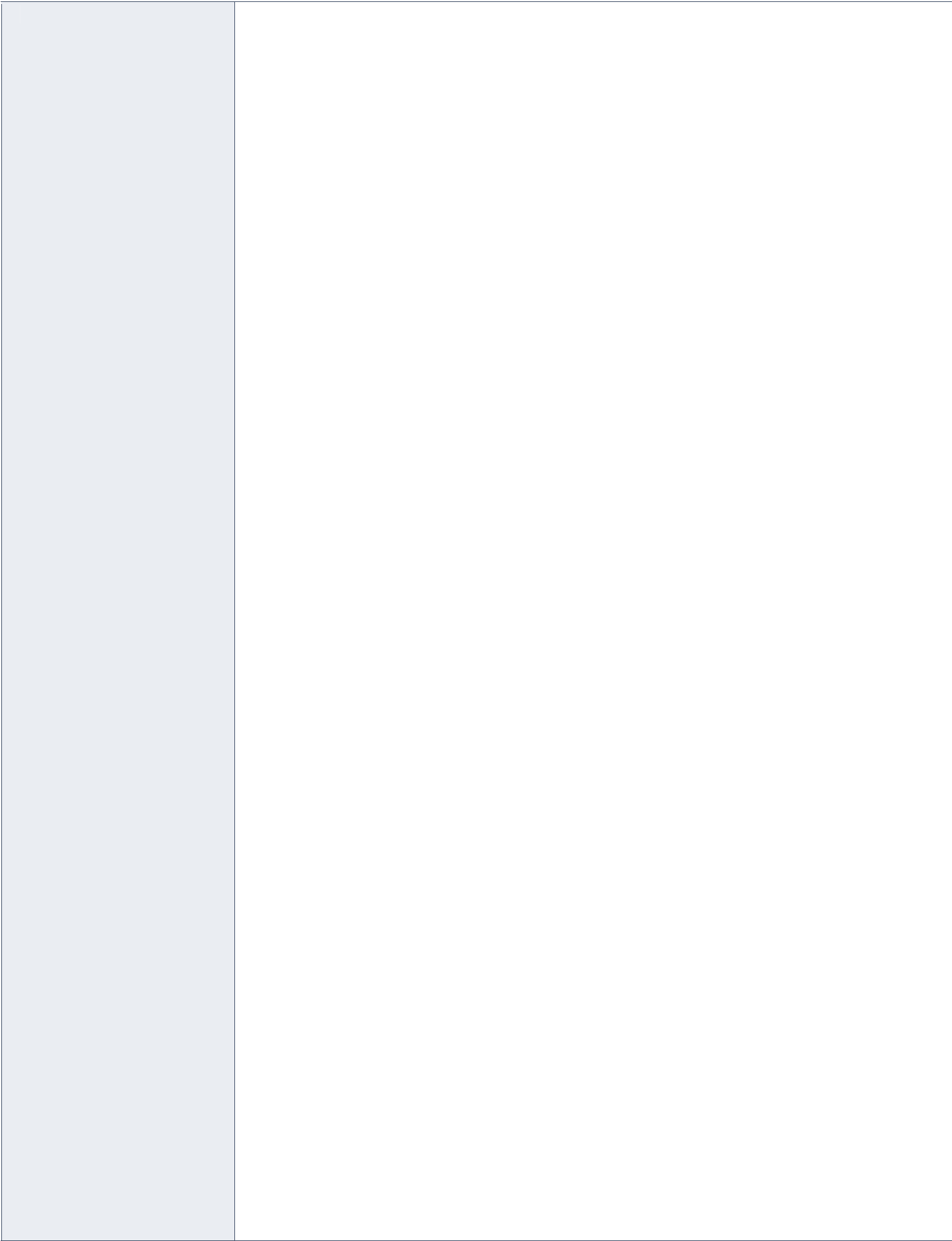
Donna Skinner

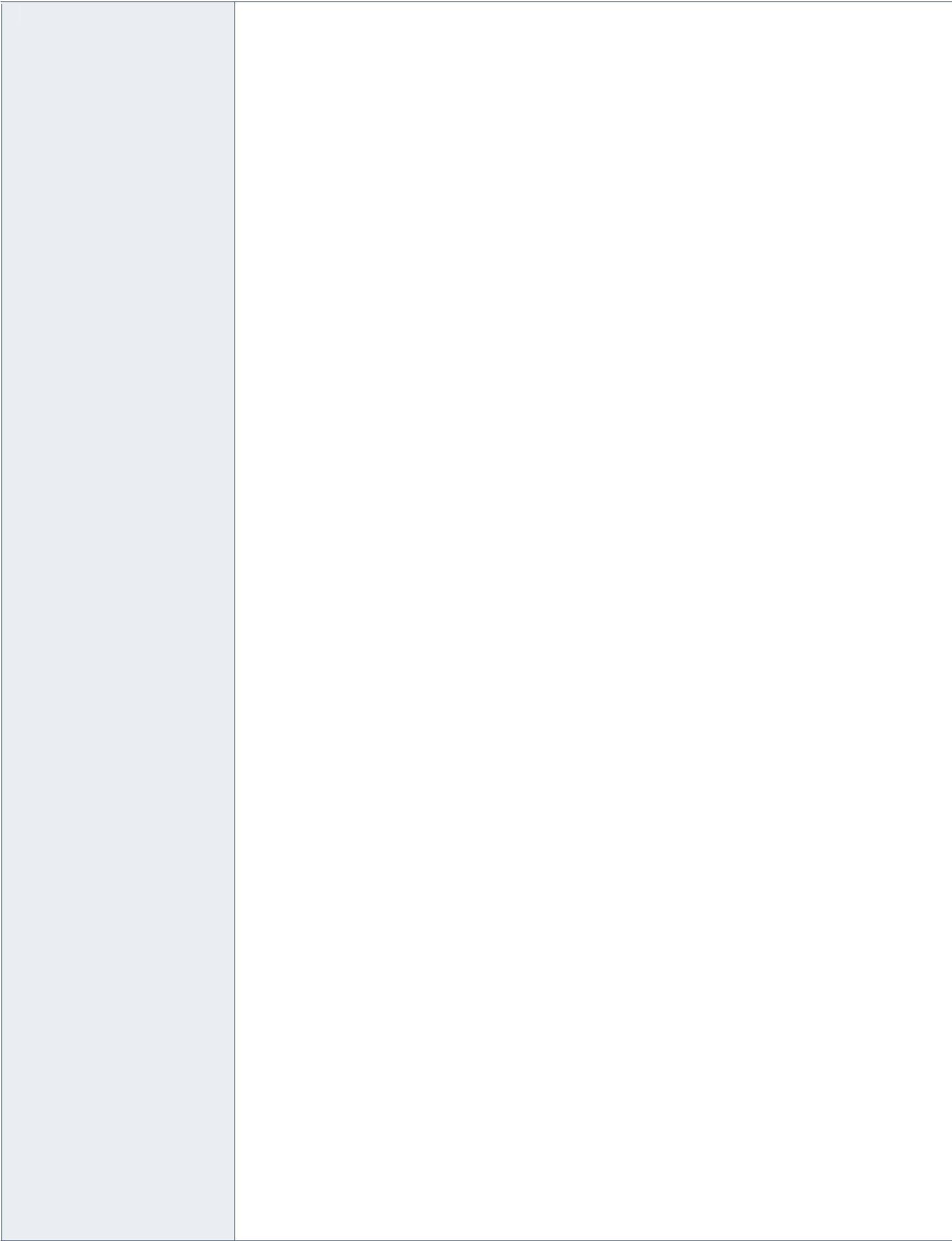
Telephone Number: (252)917-6119

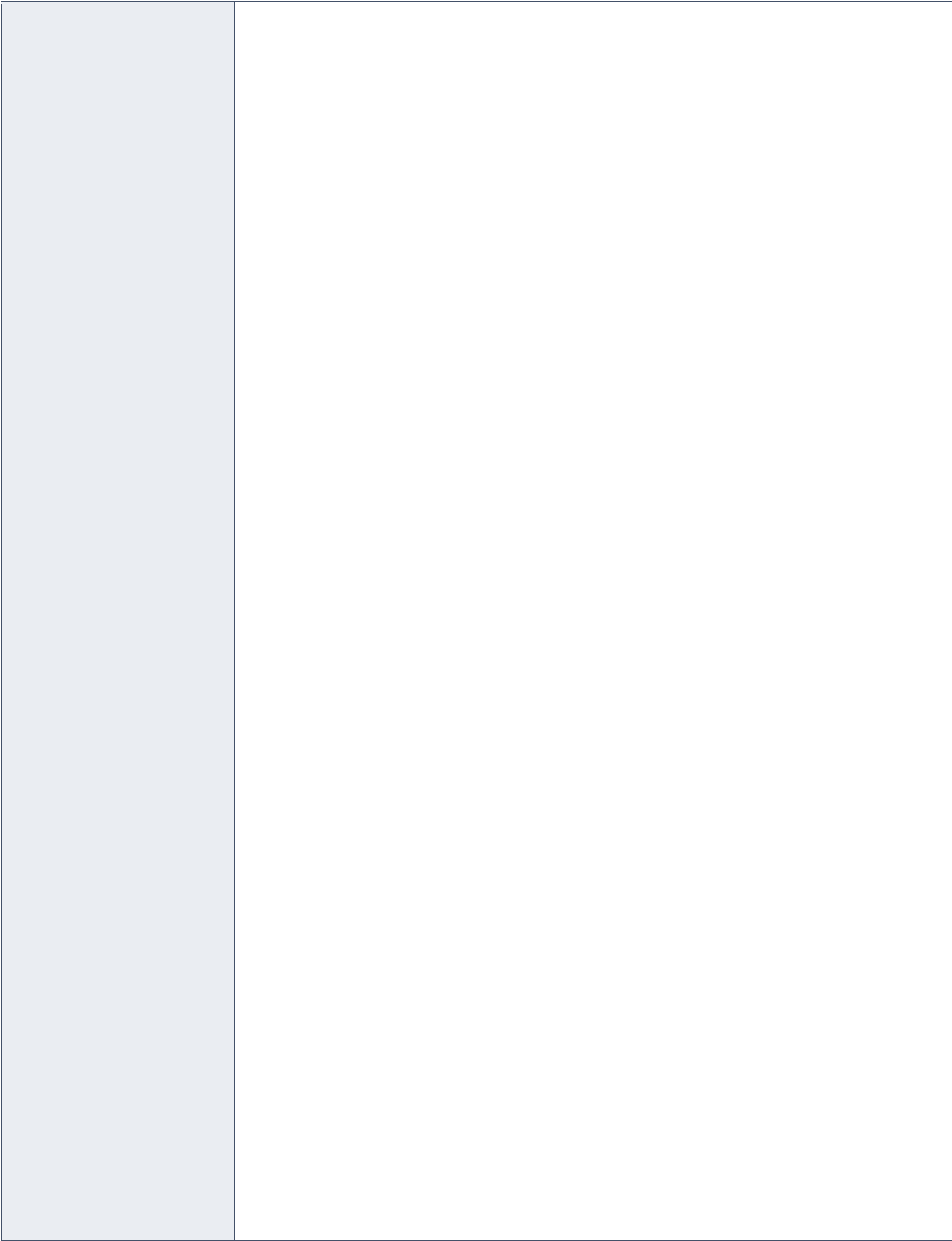
E-Mail Address: Donna_Skinner@nceb.uscourts.gov

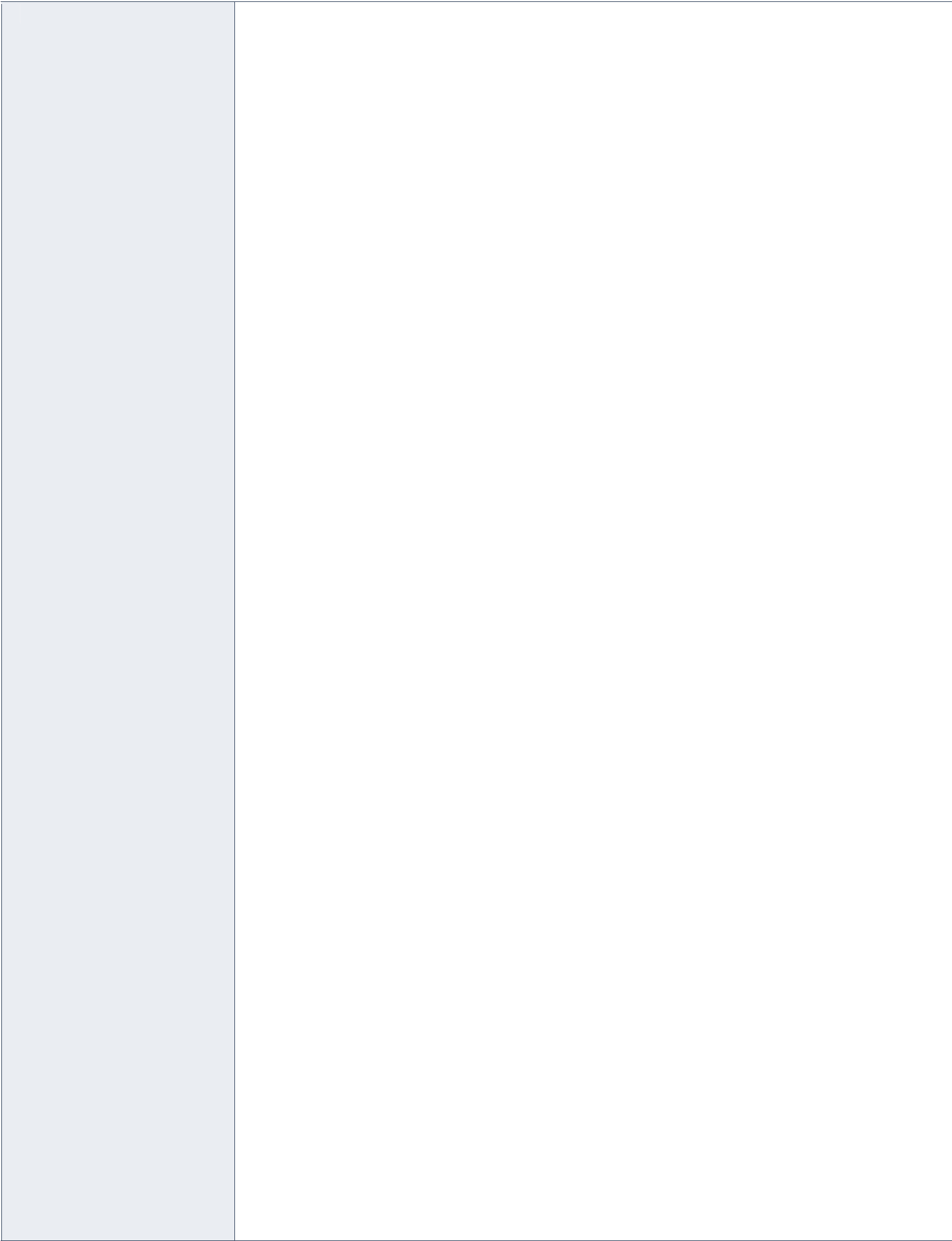


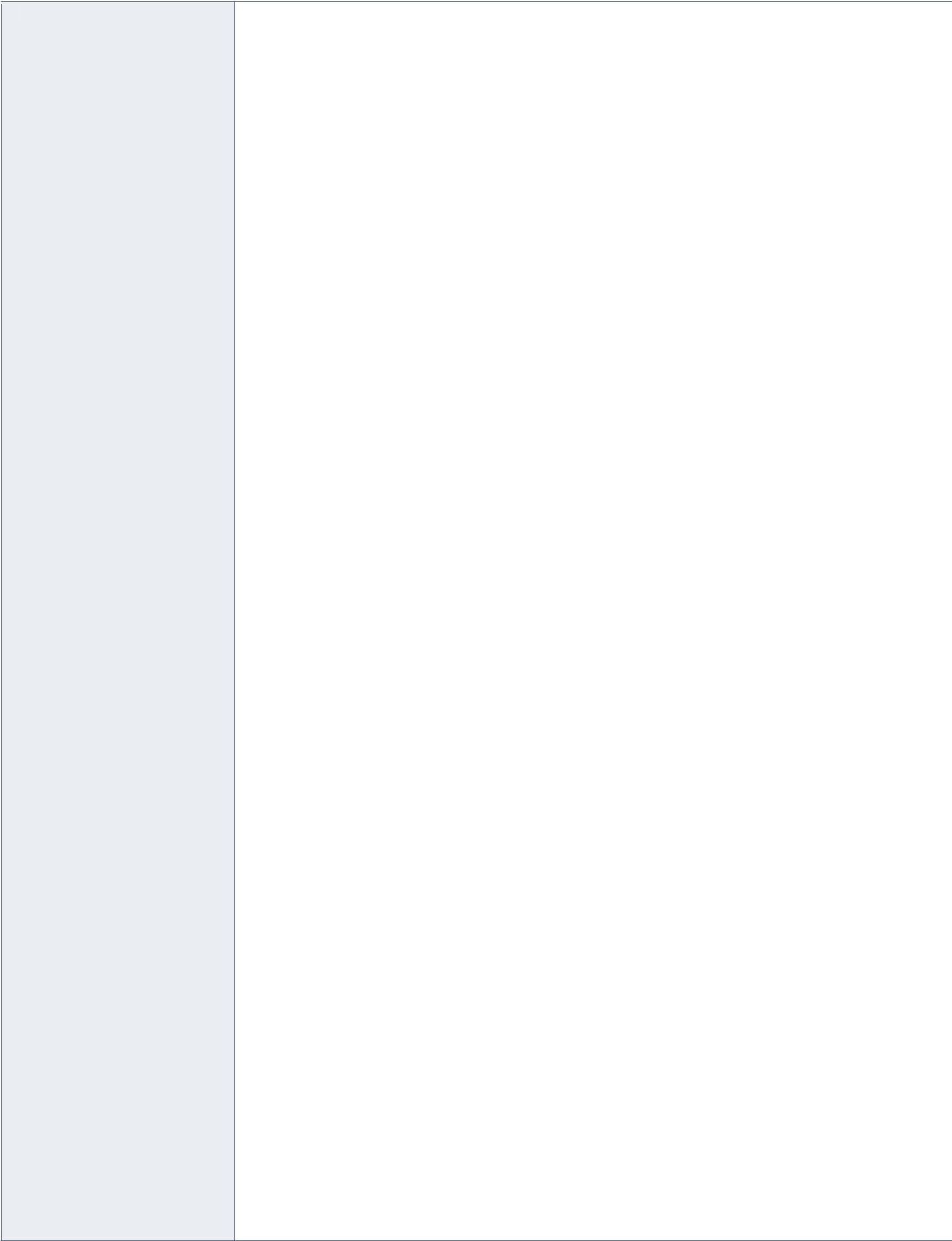
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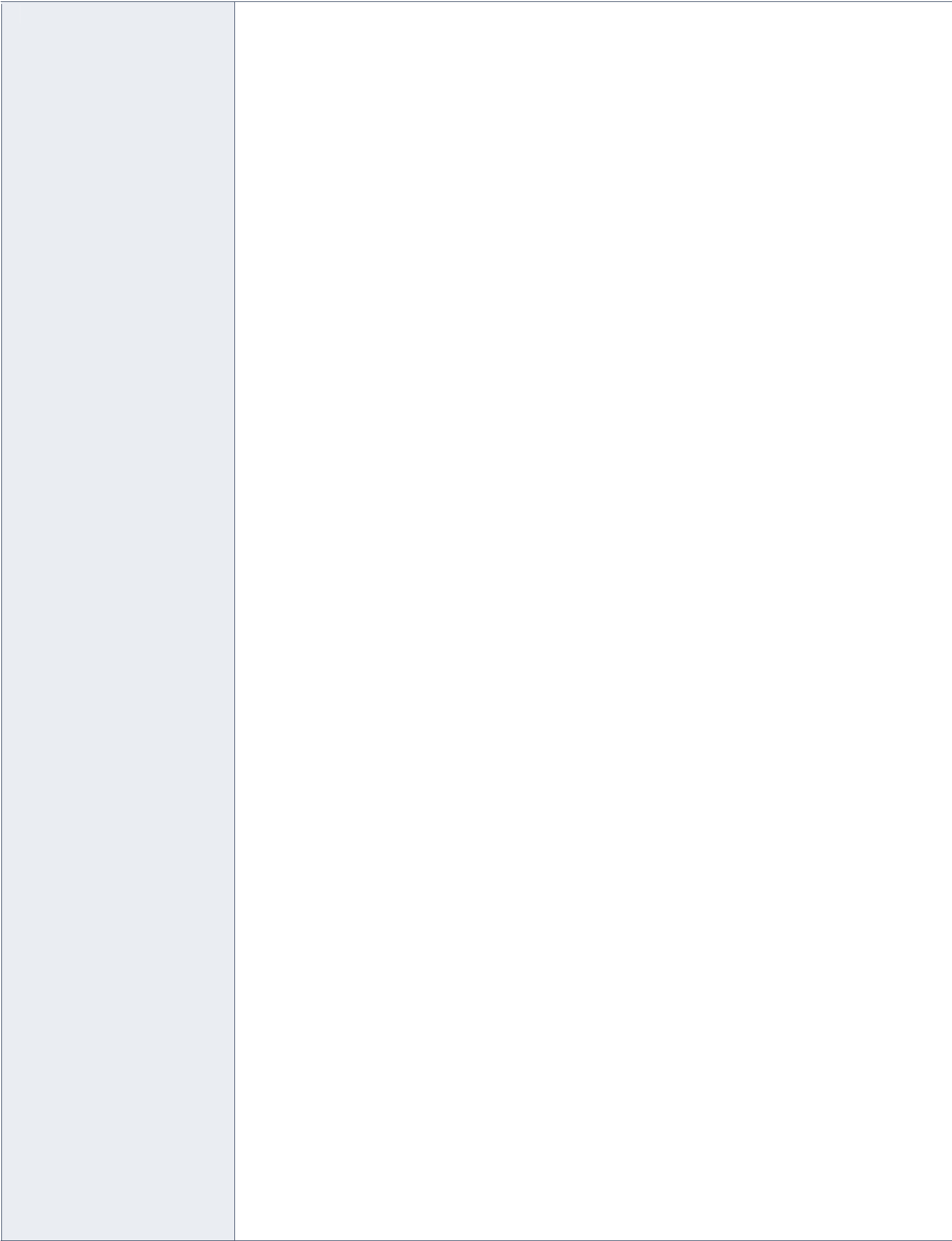


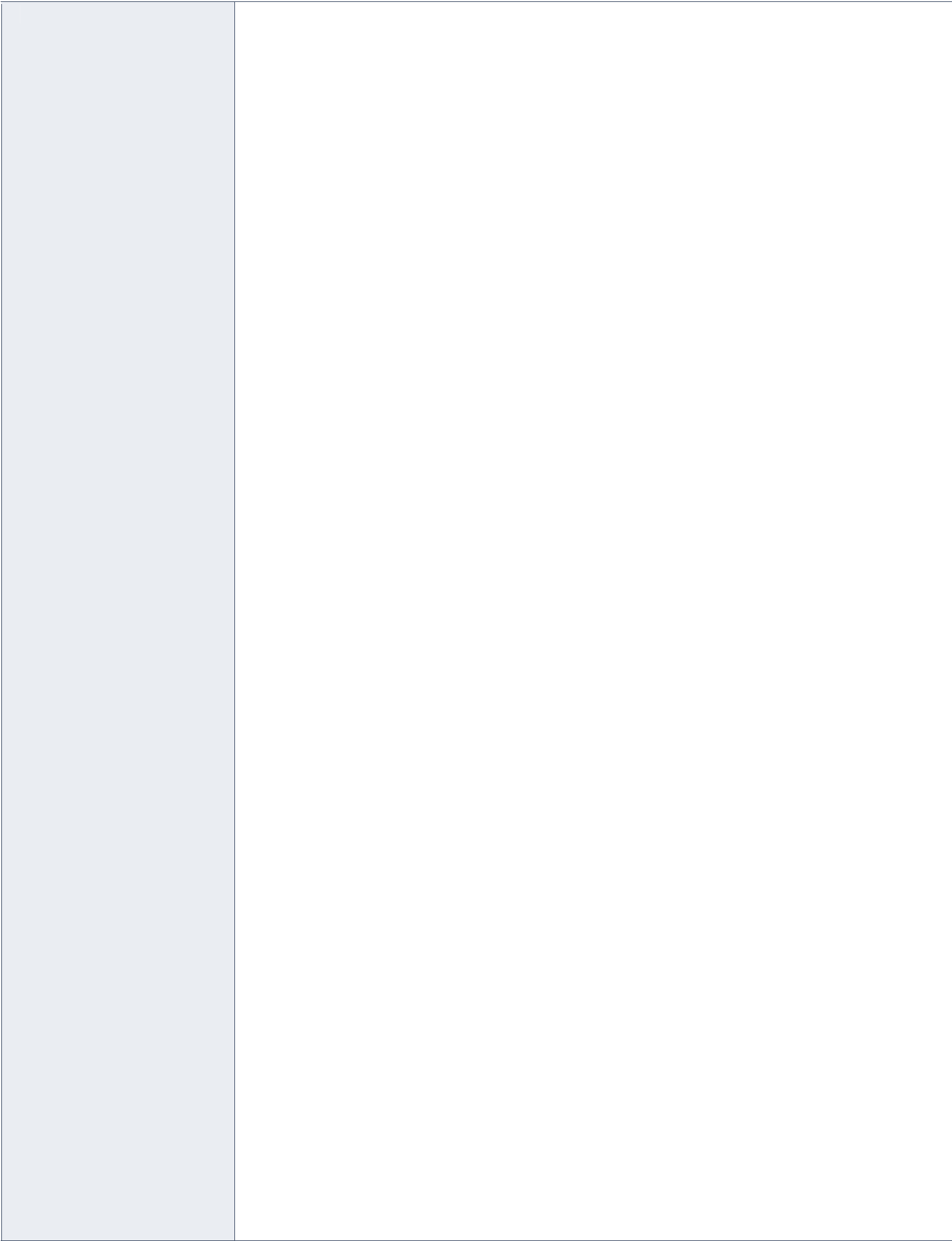


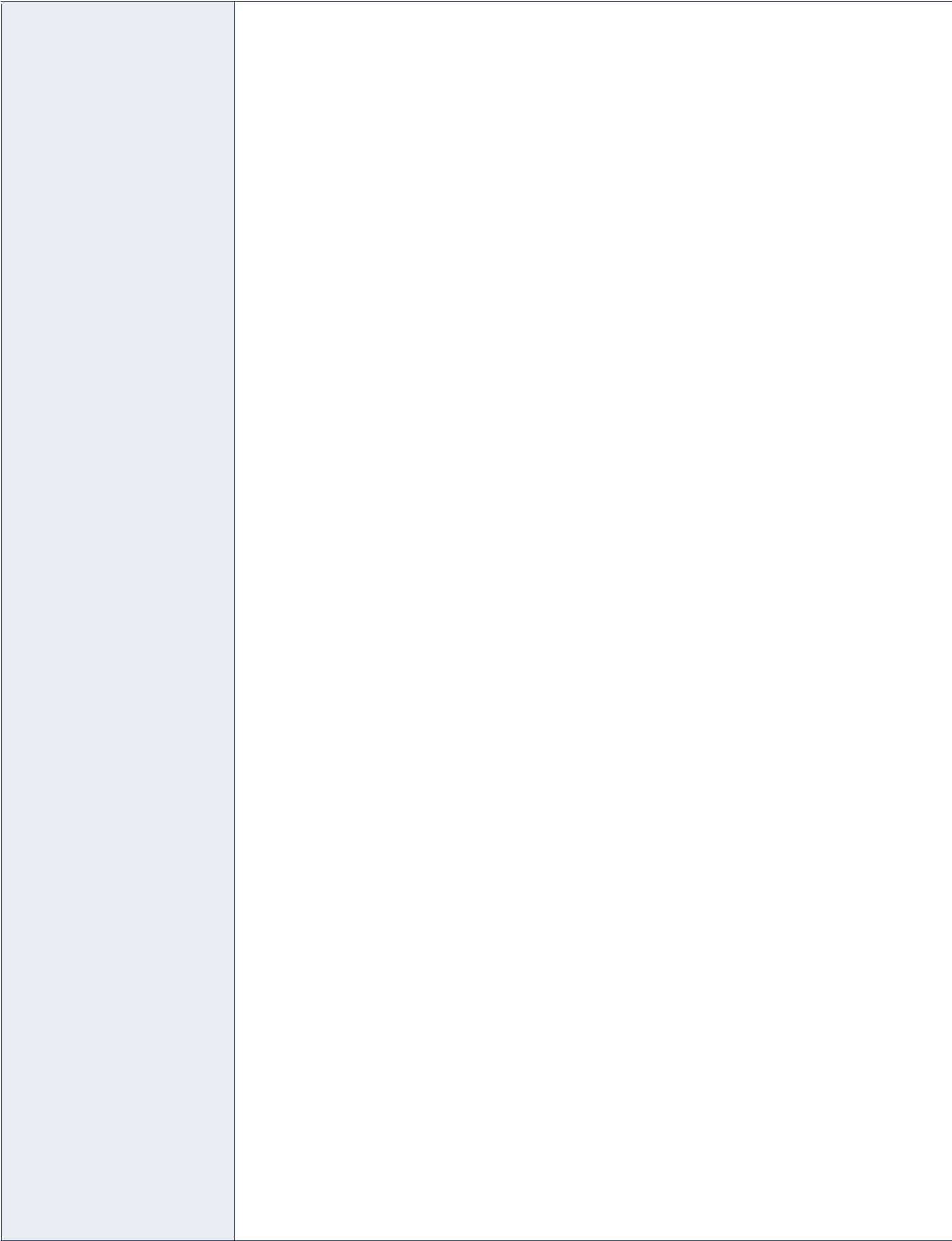


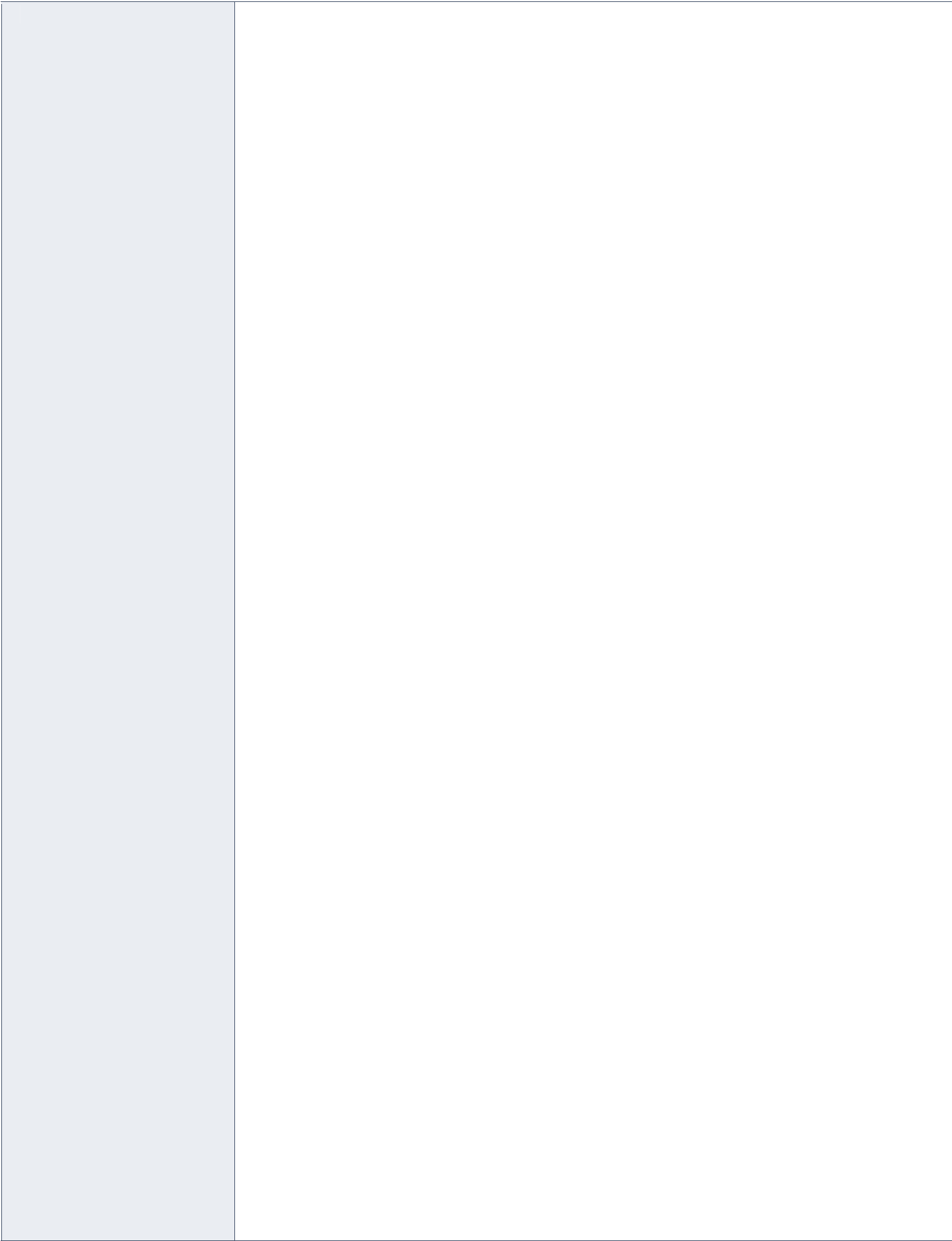


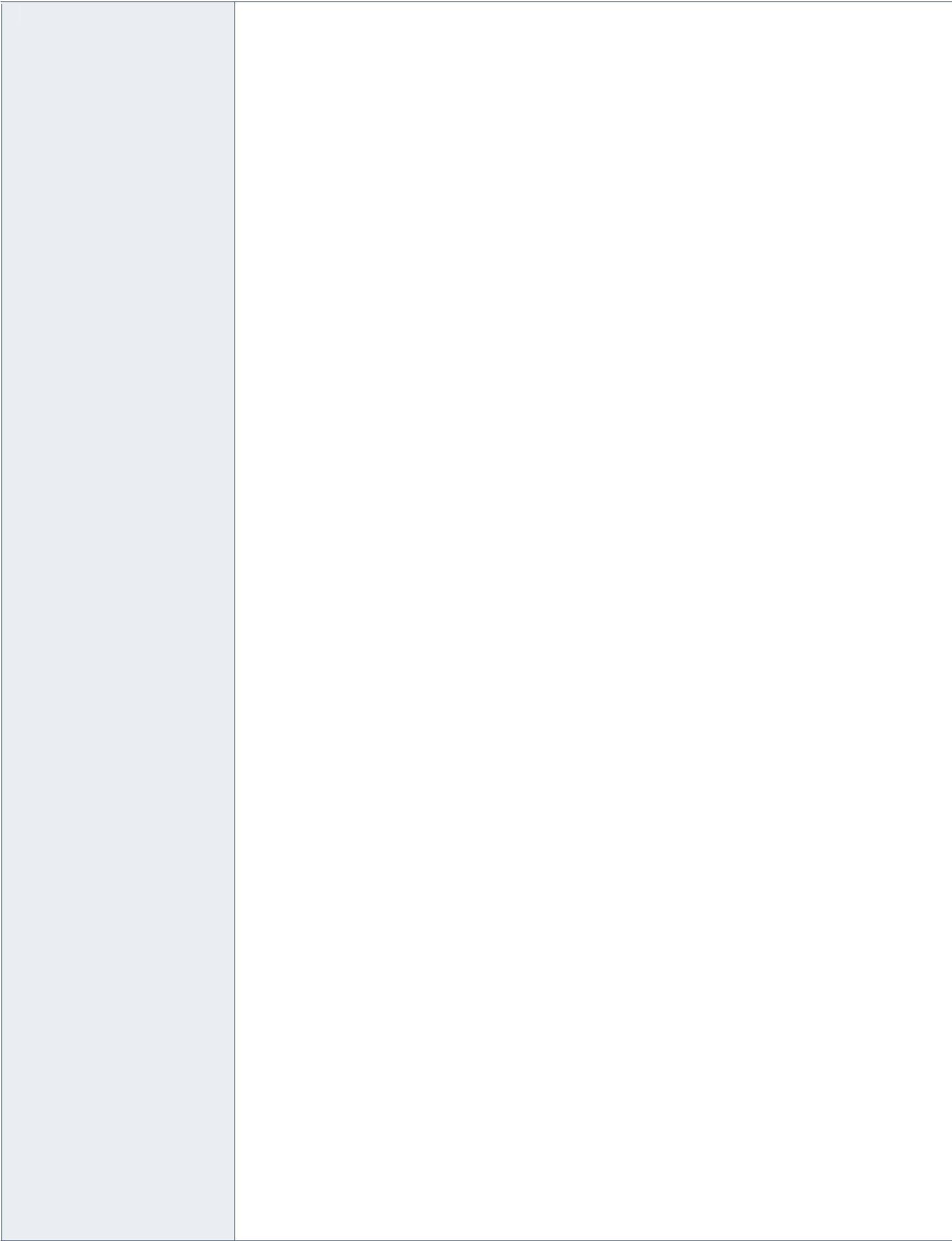


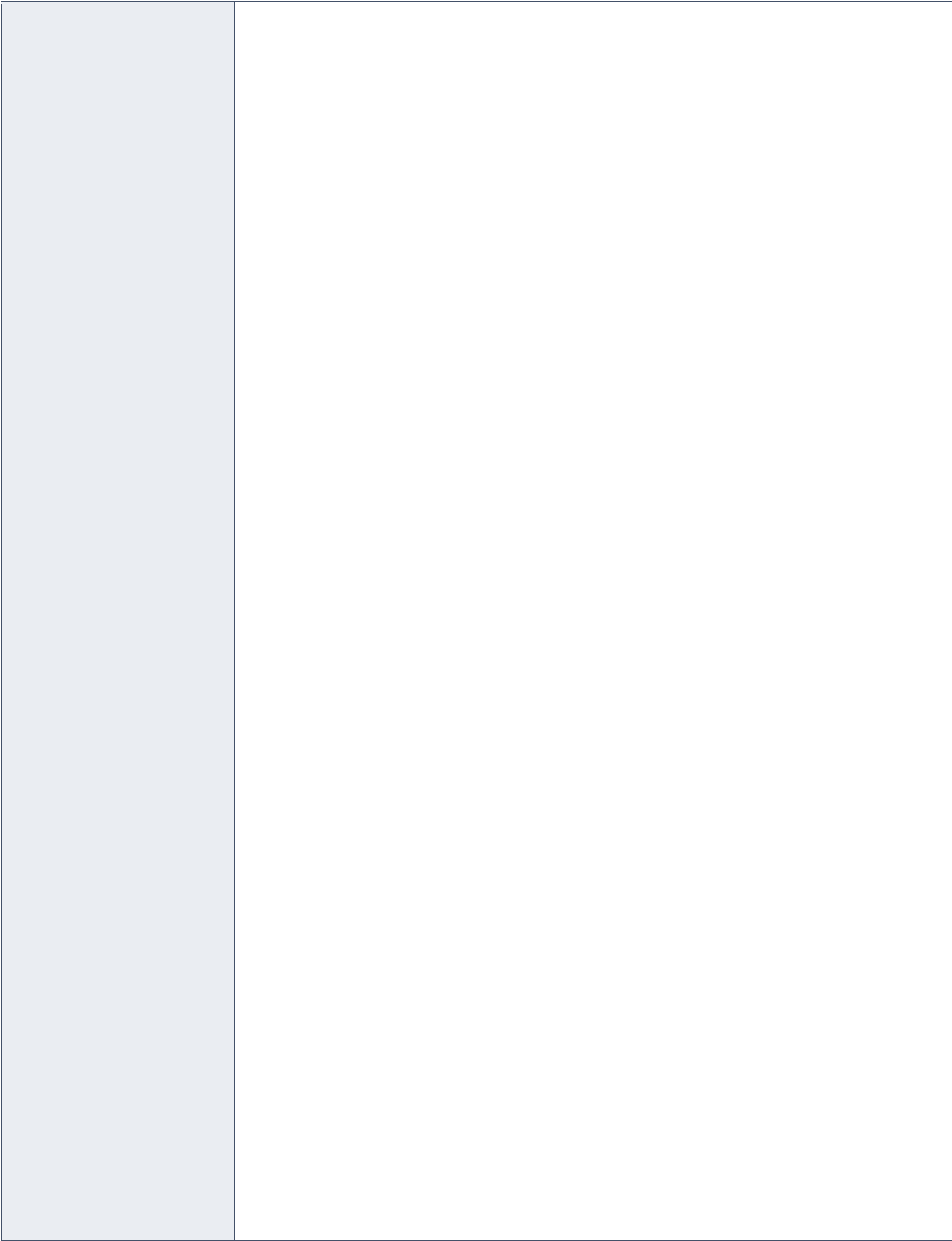


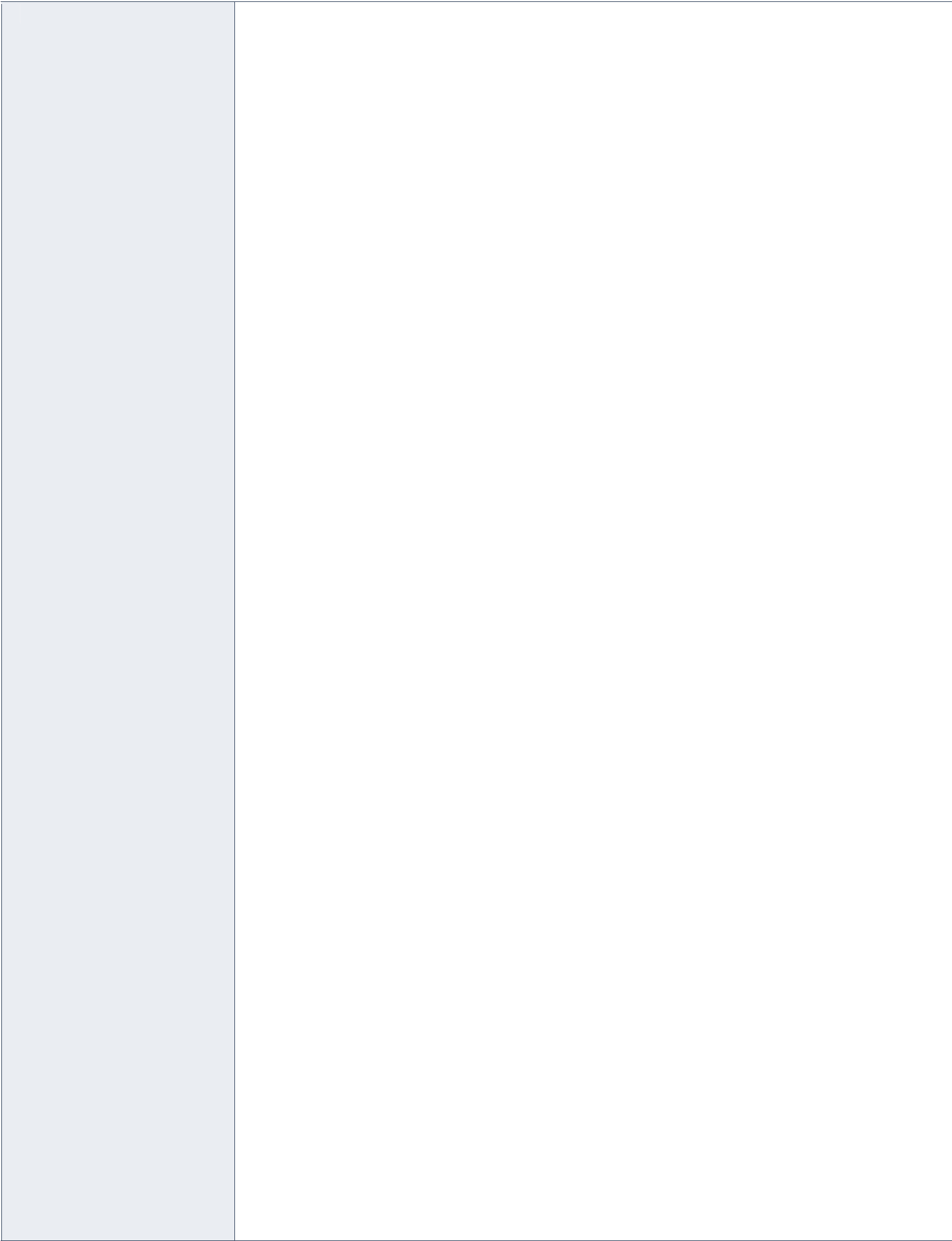


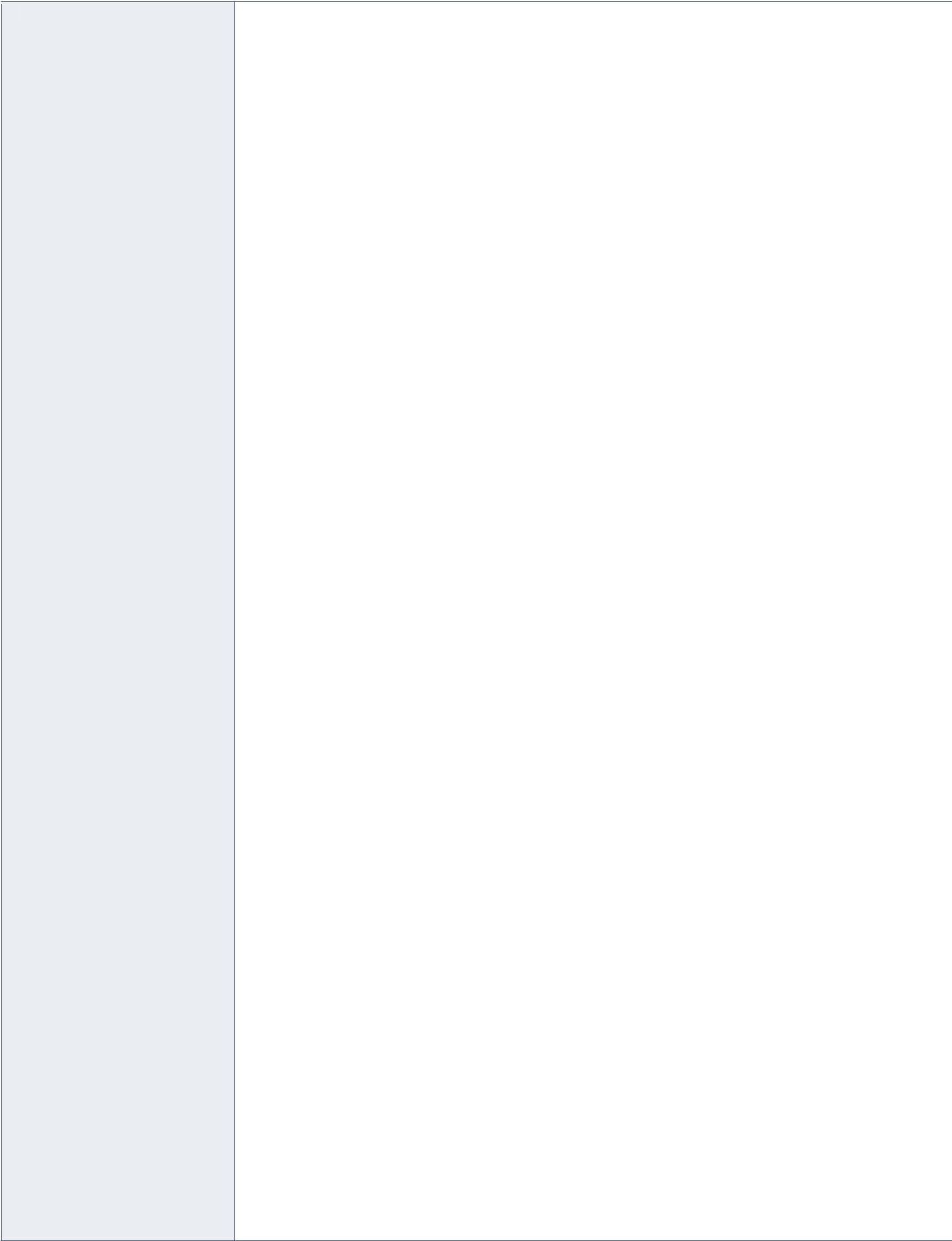


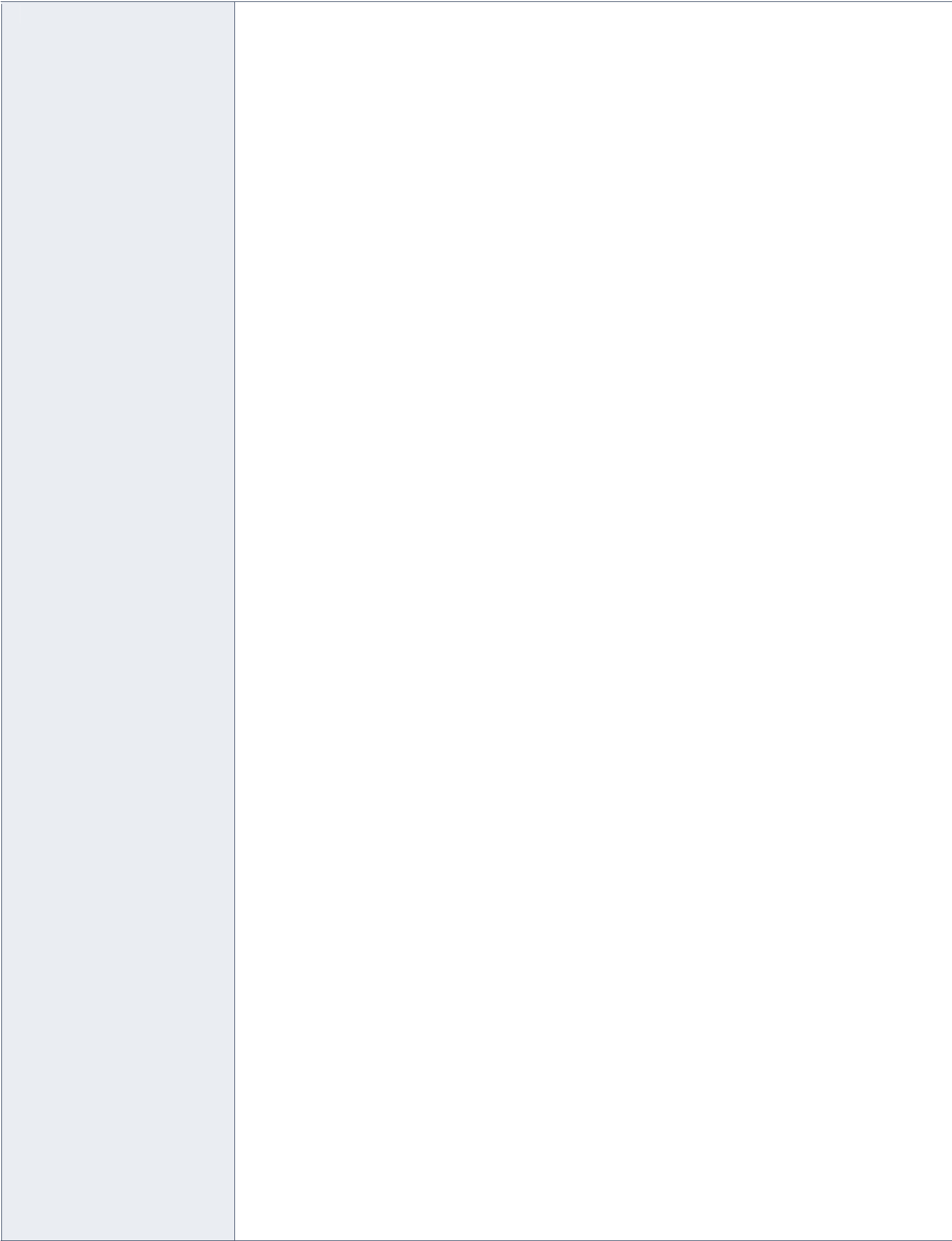


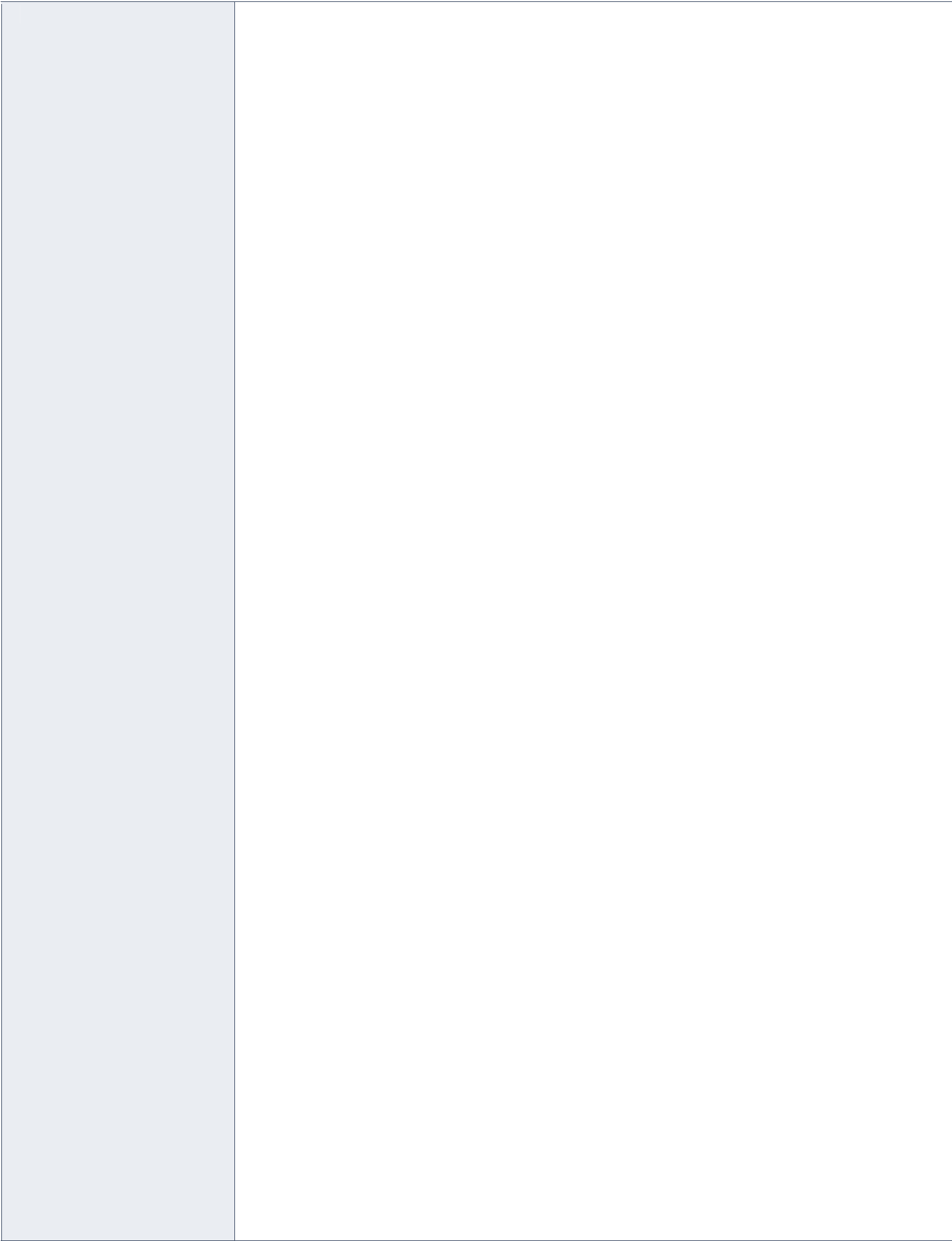


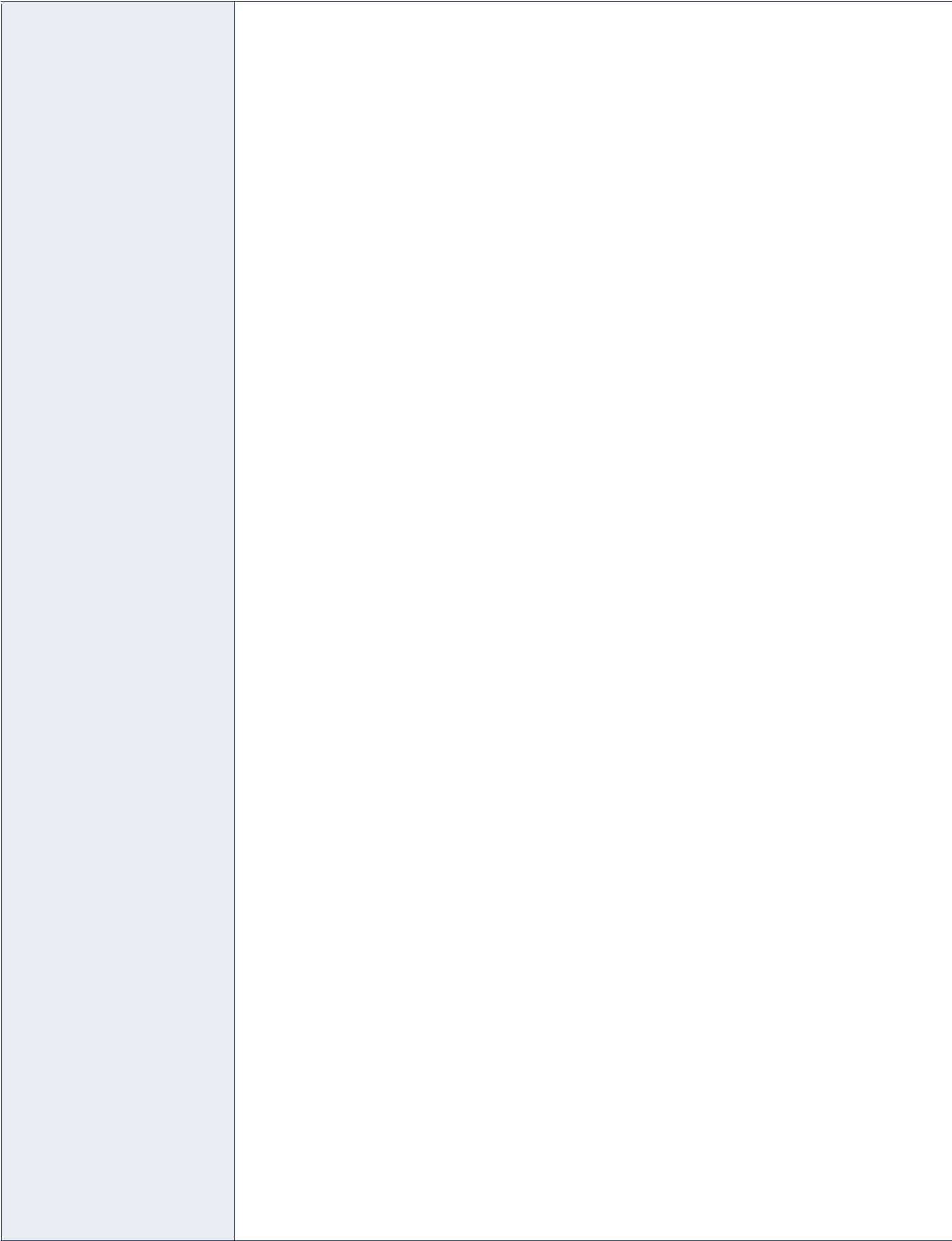


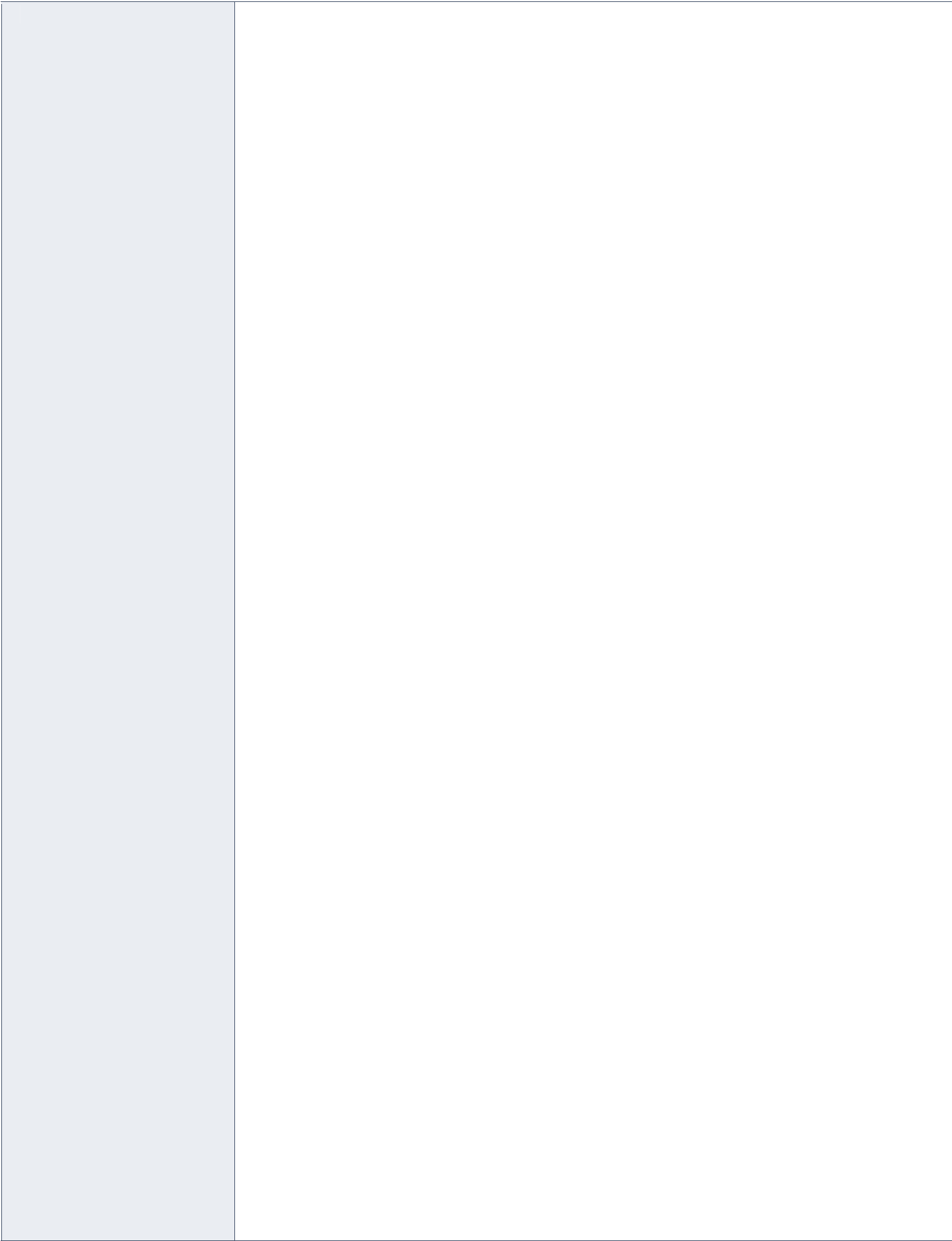


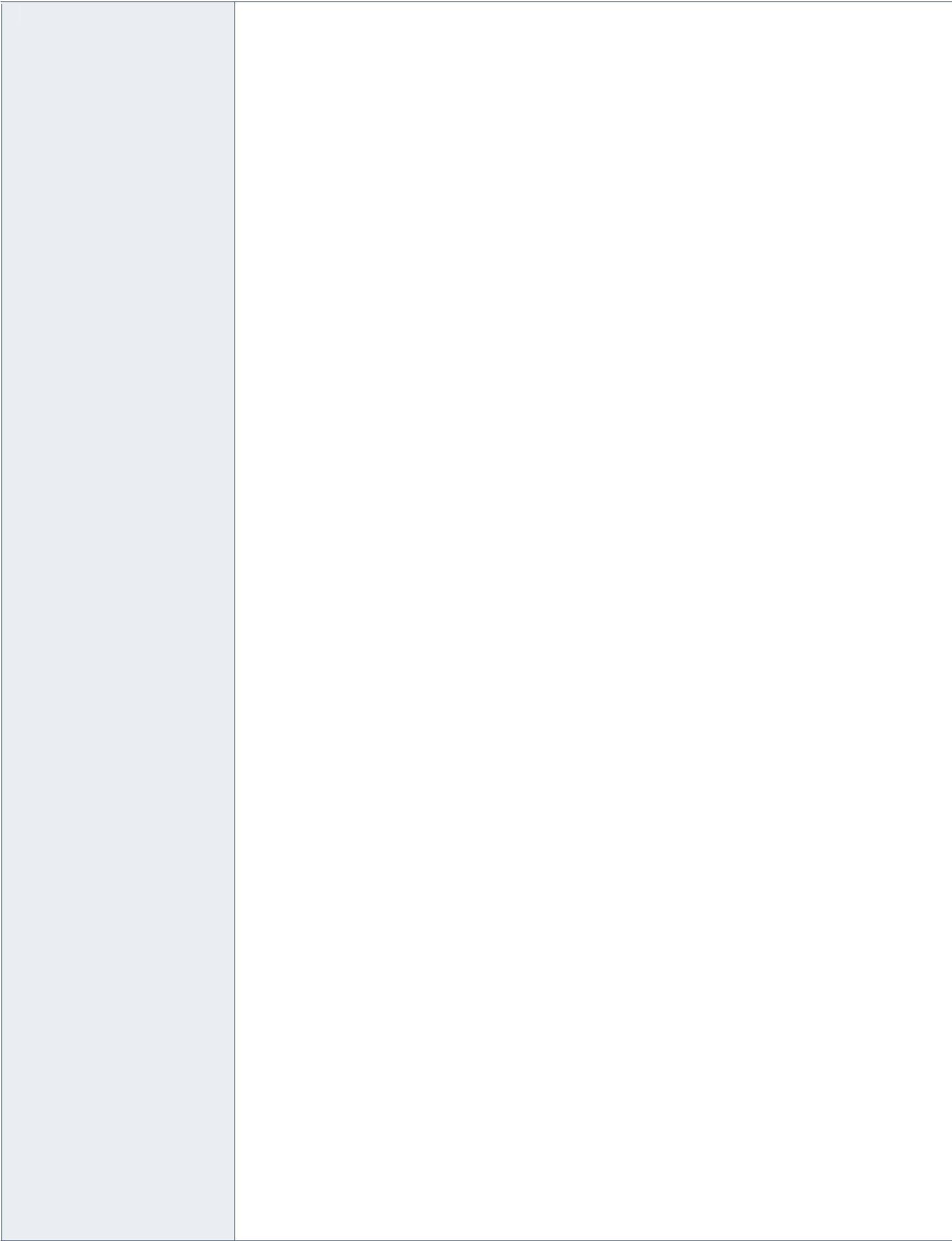


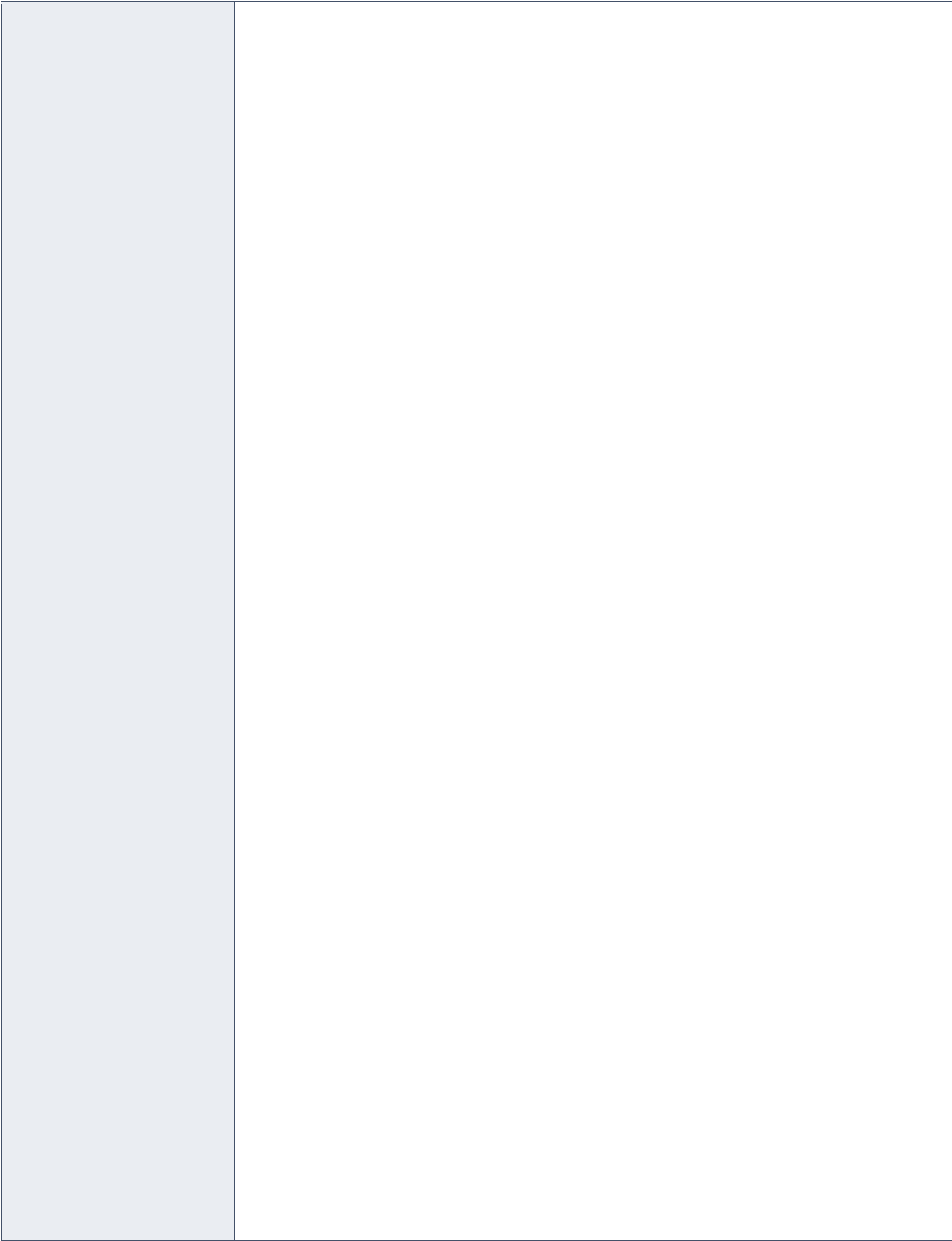


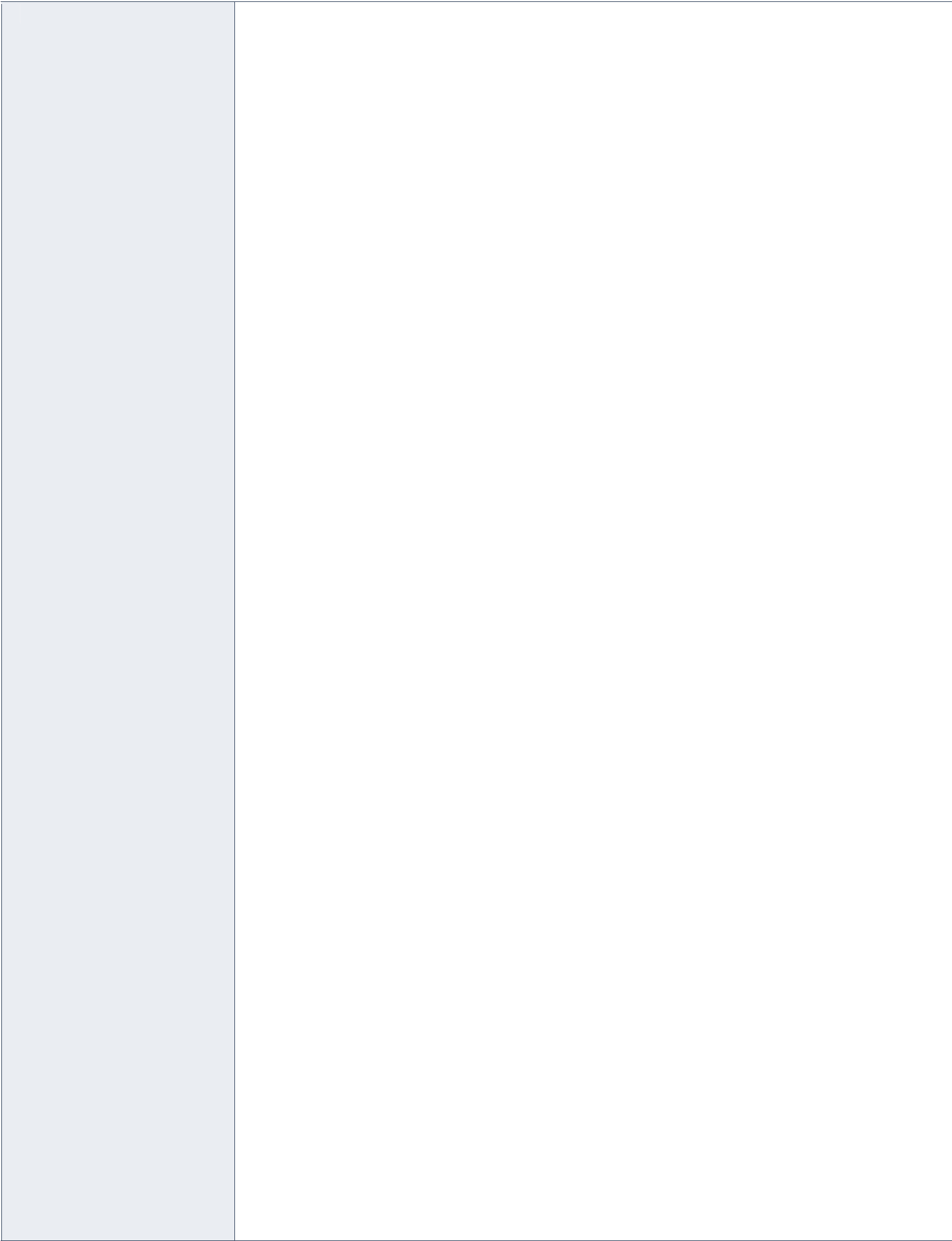


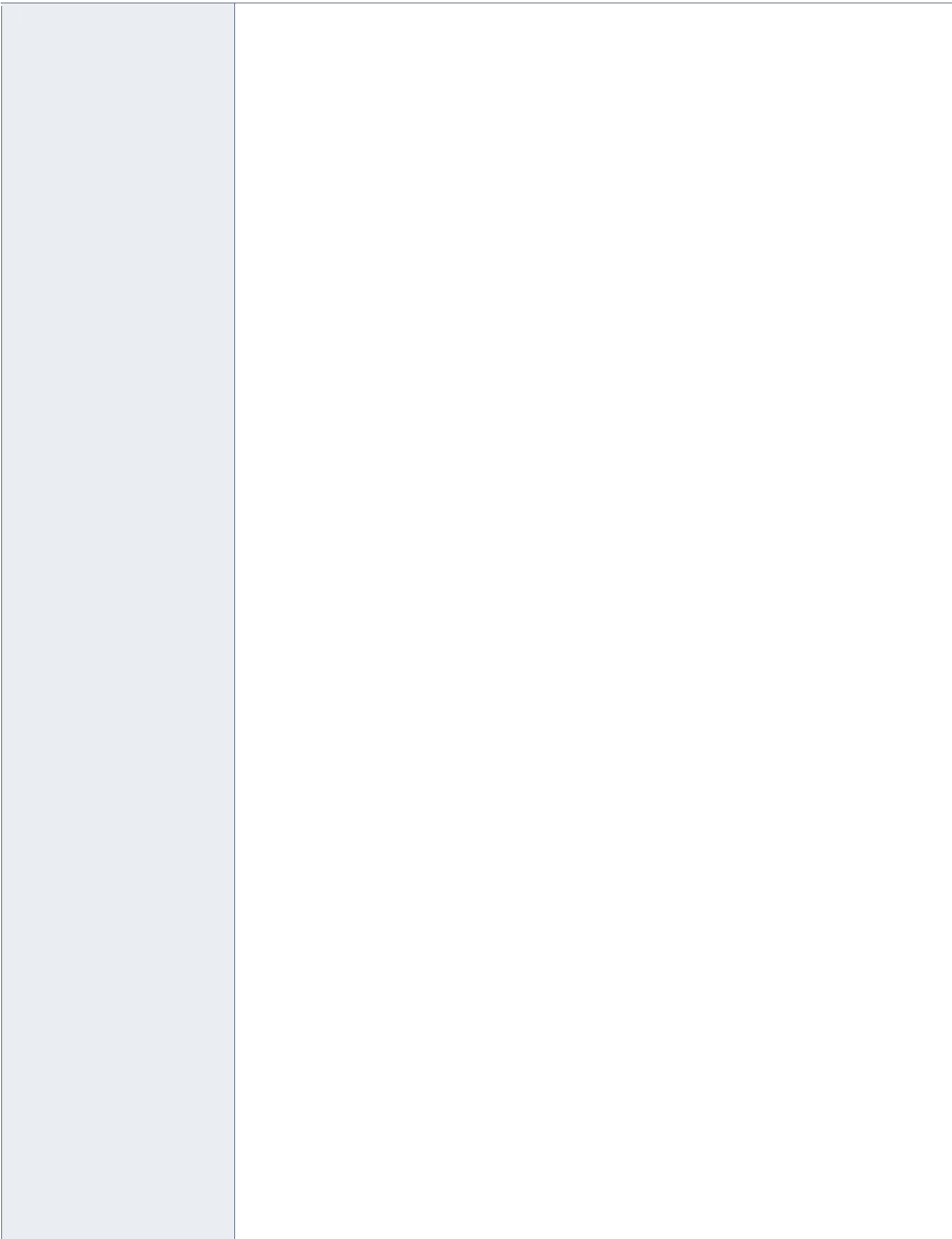














ECF Court Link

MAY 12, 2014

VOLUME 9, ISSUE 5

Eastern District
Of
North Carolina
CM/ECF
Newsletter

Case Statistics

<i>April, 2014</i>		<i>Year to Date</i>	
<i>Ch. 7</i>	<i>205</i>	<i>Ch. 7</i>	<i>755</i>
<i>Ch. 11</i>	<i>8</i>	<i>Ch. 11</i>	<i>37</i>
<i>Ch. 12</i>	<i>0</i>	<i>Ch. 12</i>	<i>0</i>
<i>Ch. 13</i>	<i>435</i>	<i>Ch. 13</i>	<i>1666</i>
<i>Ch. 9</i>	<i>0</i>	<i>Ch. 9</i>	<i>0</i>
<i>Ch. 15</i>	<i>0</i>	<i>Ch. 15</i>	<i>0</i>
<i>Total</i>	<i>648</i>	<i>Total</i>	<i>2458</i>

In this issue:

- *Case Statistics*
- *On a Personal Note*
- *Courtroom Staff Change - RDD*
- *Updated Case Assignments*
- *Fee Increase*
- *Q&A*
- *ECF Contacts*

On a Personal Note

Lynn Boyd, court reporter for Judge Doub, retired effective April 30th. Her last day in the office was April 18th.

Dana Sebastian, Courtroom Deputy for Judge Doub, will be retiring effective May 30th.

Please join us in congratulating Dana and Lynn on their years of service and wishing them a wonderful retirement!

Courtroom Staff Change – Judge Doub

Upon Dana Sebastian's retirement on May 30th, Sharon Angel will become the Courtroom Deputy for Judge Doub. Her contact information is as follows:

(252)917-6123

sharon_angel@nceb.uscourts.gov

Updated Case Assignments

Our case assignments will change *effective Monday, May 12th*. Please review the updated list for Case Administrators and Operations Analysts below. If you have any questions relating to a specific case, please contact the appropriate person based on the last two digits of the case number.

Case Administrators:

<i>Ending with:</i>	<i>Contact Person:</i>	<i>Email Address:</i>	<i>Phone:</i>
00-08	Dawn Barnes	Dawn_Barnes@nceb.uscourts.gov	(252)917-6116
09-19	Christy Gurgone	Christy_Gurgone@nceb.uscourts.gov	(252)917-6111
20-30	Anna Brock	Anna_Brock@nceb.uscourts.gov	(252)917-6112
31-36	Shelia Morris	Shelia_Morris@nceb.uscourts.gov	(919)334-3810
37-46	Brenna Wallace	Brenna_Wallace@nceb.uscourts.gov	(252)917-6121
47-56	Carrie Wiggins	Carrie_Wiggins@nceb.uscourts.gov	(919)334-3858
57-62	Donna Harris	Donna_Harris@nceb.uscourts.gov	(919)334-3804
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87-99	Pamela Smith	Pamela_Smith@nceb.uscourts.gov	(919)334-3847

Operations Analysts:

<i>Contact Person:</i>	<i>Email Address:</i>	<i>Phone:</i>
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Wendy Parker 63-99	Wendy_Parker@nceb.uscourts.gov	(919)334-3865

Reminder: Upcoming Fee Increases

This should serve as a reminder that certain fee increases will go into effect on June 1, 2014. These increases will apply to all bankruptcy and adversary cases filed on or after June 1st. The following is an outline of the filing fees that will be affected:

<i>Item</i>	<i>Current Fee</i>	<i>New Fee</i>
<i>Adversary Proceeding</i>	\$293	\$350
<i>Chapter 7 Petition</i>	\$306	\$335
<i>Chapter 9 Petition</i>	\$1,213	\$1,717
<i>Chapter 11 Petition</i>	\$1,213	\$1,717
<i>Chapter 12 Petition</i>	\$246	\$275
<i>Chapter 13 Petition</i>	\$281	\$310
<i>Chapter 15 Petition</i>	\$1,213	\$1,717
<i>Motion to Sever Chapter 7 Case</i>	\$306	\$335
<i>Motion to Sever Chapter 11 Case</i>	\$1,213	\$1,717
<i>Motion to Sever Chapter 12 Case</i>	\$246	\$275
<i>Motion to Sever Chapter 13 Case</i>	\$281	\$310

QUESTIONS/ANSWERS:

Q. I need to file an application for presumptive non-base fees in a Chapter 13 case pursuant to Local Rule 2016-1. What event code should be used for filing this?

A. This should be filed as an Application for Additional Fees under the Motions/Applications category. The Application for Compensation or Application for Higher Base Fee events should **never** be used for this purpose.

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ECF Court Link

JUNE 25, 2014

VOLUME 9, ISSUE 6

*Eastern District
Of
North Carolina
CM/ECF
Newsletter*

In this issue:

- *Case Statistics*
- *On a Personal Note*
- *Objections to Confirmation*
- *Order Requirements*
- *Emails to Court Staff*
- *Service Agents*
- *Order Issues*
- *Written Opinions*
- *Q&A*
- *ECF Contacts*

Case Statistics

<i>May, 2014</i>		<i>Year to Date</i>	
<i>Ch. 7</i>	<i>235</i>	<i>Ch. 7</i>	<i>994</i>
<i>Ch. 11</i>	<i>6</i>	<i>Ch. 11</i>	<i>43</i>
<i>Ch. 12</i>	<i>1</i>	<i>Ch. 12</i>	<i>1</i>
<i>Ch. 13</i>	<i>407</i>	<i>Ch. 13</i>	<i>2069</i>
<i>Ch. 9</i>	<i>0</i>	<i>Ch. 9</i>	<i>0</i>
<i>Ch. 15</i>	<i>0</i>	<i>Ch. 15</i>	<i>0</i>
<i>Total</i>	<i>649</i>	<i>Total</i>	<i>3107</i>

On a Personal Note

Please join the court in welcoming Stephanie Goodbar, who began as law clerk to Judge Doub on May 27th.

Chapter 13 Objections to Confirmation

The court will no longer schedule Chapter 13 Objections to Confirmation of Plan upon filing. Rather, these pleadings will be held until the Motion for Confirmation of Plan has been filed.

Reminder: Order Requirements

Please take some time to review the order requirements document posted on the court's website under the Case Info tab and ensure that all orders uploaded in CM/ECF are in compliance. You may also view this document by clicking [here](#).

Emails to Courtroom Staff

When an email message is sent to one of the new courtroom staff email addresses, no further action is necessary if you receive an out-of-office reply. Several court staff members monitor these messages, so if one person is out of the office, there are others who are responsible for following up on your request.

Service Agents

This should serve as a reminder to all creditor's attorneys that your clients need to update their service agents and agency addresses with the clerk's office when necessary. It is important that the list of service agents for financial institutions and public agencies on the court's website remains current at all times.

Order Issues

Please do not submit proposed orders that contain the language "by the undersigned". The order will not be signed in this manner, so this language is not appropriate.

Written Opinions

Written Opinions may be viewed on the court's website by clicking on the Judges' Info tab or by clicking [here](#). Please note that this link directs you to the national database. In order to search for Written Opinions for our court, you will need to click on the Eastern District of North Carolina, and then the applicable year. The Written Opinions are displayed in case number order.

QUESTIONS/ANSWERS:

Q. I am filing an amendment, and I need to add the additional creditors to the case. However, I am running out of space when trying to type them in. Why is this happening?

A. This is a common internet browser issue. CM/ECF has only been tested with Internet Explorer 8 and 9 and Firefox. If you are not using one of these browsers, all features may not work properly. A compatible browser should always be used when filing in CM/ECF.

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ECF Court Link

AUGUST 12, 2014

VOLUME 9, ISSUE 7

Eastern District
Of
North Carolina
CM/ECF
Newsletter

Case Statistics

<i>June, 2014</i>		<i>Year to Date</i>	
<i>Ch. 7</i>	<i>184</i>	<i>Ch. 7</i>	<i>1187</i>
<i>Ch. 11</i>	<i>9</i>	<i>Ch. 11</i>	<i>51</i>
<i>Ch. 12</i>	<i>1</i>	<i>Ch. 12</i>	<i>2</i>
<i>Ch. 13</i>	<i>432</i>	<i>Ch. 13</i>	<i>2493</i>
<i>Ch. 9</i>	<i>0</i>	<i>Ch. 9</i>	<i>0</i>
<i>Ch. 15</i>	<i>0</i>	<i>Ch. 15</i>	<i>0</i>
<i>Total</i>	<i>626</i>	<i>Total</i>	<i>3733</i>

In this issue:

- *Case Statistics*
- *On a Personal Note*
- *Objections to Claim*
- *Motions to Avoid Judicial Lien*
- *Emails to Court Staff*
- *Notices of Hearing*
- *Documents Mailed to the Clerk's Office*
- *Q&A*
- *ECF Contacts*

<i>July, 2014</i>		<i>Year to Date</i>	
<i>Ch. 7</i>	<i>220</i>	<i>Ch. 7</i>	<i>1407</i>
<i>Ch. 11</i>	<i>12</i>	<i>Ch. 11</i>	<i>63</i>
<i>Ch. 12</i>	<i>1</i>	<i>Ch. 12</i>	<i>3</i>
<i>Ch. 13</i>	<i>412</i>	<i>Ch. 13</i>	<i>2905</i>
<i>Ch. 9</i>	<i>0</i>	<i>Ch. 9</i>	<i>0</i>
<i>Ch. 15</i>	<i>0</i>	<i>Ch. 15</i>	<i>0</i>
<i>Total</i>	<i>645</i>	<i>Total</i>	<i>4378</i>

On a Personal Note

Laura Whitehead, the court's Training Specialist, will be retiring effective August 31st. Her last day in the office will be August 22nd. Please join us in congratulating Laura on her years of service and wishing her a wonderful retirement!

Attention: Objections to Claim

Effective immediately, all Objections to Claim filed with the court must include the amount of the claim and the claim number.

Motions to Avoid Judicial Lien

This should serve as a reminder regarding §522 motions to avoid a judicial lien. In the statutory computation for the exemption amount, please include the entire exemption amount that could have been claimed versus the amount actually claimed on Schedule C.

Notices of Hearing

When docketing a Notice of Hearing or a motion that contains a Notice of Hearing (if objections), please ensure that you are selecting the correct court location. In addition, on the schedule record screen, you must check the box next to the matter that is being scheduled for hearing, or it will not appear properly on the calendar. A sample of this screen is shown below for your reference.

Type	hrg
Date	8/15/2014
Time	10:00
Location	Raleigh Courtroom
Prompt	

The following schedule records will be associated with the docket entries specified below.

Select from the following docket entries those which the above schedule records should be associated with.

- Create Schedule record for current docket entry.

- 05/09/2014 10 Motion to Dismiss Case filed by creditor.

Documents Mailed to the Clerk's Office

The clerk's office is receiving a significant amount of paper documents in the mail that are duplicates of documents already filed electronically via CM/ECF. Copies of electronically filed documents should not be mailed to the clerk's office. Even if the mailing matrix generated through CM/ECF has the court's name and address listed, you should be marking through it to ensure that we do not receive manual service. In addition to using unnecessary postage, it is taking clerk's office staff a great deal of time to open these mailings, look up the cases and verify whether or not the pleadings have already been filed on the docket.

Reminder: Emails to Courtroom Staff

Courtroom staff are receiving many duplicate emails. When an email message is sent to one of the new courtroom staff email groups, no additional court email addresses should be copied. The appropriate courtroom staff are already included in the email group for each judge.

QUESTIONS/ANSWERS:

Q. I am filing a Notice of Appearance in a case on behalf of the following creditor. Is it necessary for me to enter the full name when adding the creditor to the case?

JPMorgan Chase Bank, N.A., servicer for U.S. Bank, National Association, as trustee, successor in interest to Bank of America, National Association, as trustee, successor by merger to LaSalle Bank, National Association.

A. No. The court prefers that the creditor be entered into the database without servicers, successors, etc. In this case, entering the creditor as JPMorgan Chase Bank, N.A. is sufficient.

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ECF Court Link

SEPTEMBER 24, 2014

VOLUME 9, ISSUE 8

Eastern District
Of
North Carolina
CM/ECF
Newsletter

In this issue:

- Case Statistics
- On a Personal Note
- Motions to Sell Free & Clear
- Court Security Screening
- Requests for Additional Time to Submit Order
- Address for U.S. Attorney General
- Q&A
- ECF Contacts

Case Statistics

<i>August , 2014</i>		<i>Year to Date</i>	
<i>Ch. 7</i>	<i>181</i>	<i>Ch. 7</i>	<i>1590</i>
<i>Ch. 11</i>	<i>7</i>	<i>Ch. 11</i>	<i>70</i>
<i>Ch. 12</i>	<i>1</i>	<i>Ch. 12</i>	<i>4</i>
<i>Ch. 13</i>	<i>446</i>	<i>Ch. 13</i>	<i>3350</i>
<i>Ch. 9</i>	<i>0</i>	<i>Ch. 9</i>	<i>0</i>
<i>Ch. 15</i>	<i>0</i>	<i>Ch. 15</i>	<i>0</i>
<i>Total</i>	<i>635</i>	<i>Total</i>	<i>5014</i>

On a Personal Note

Please join the court in welcoming Charles “Ches” Franklin McDowell, IV, who began as law clerk to Judge Warren on September 17th.

Also, please join the court in welcoming Emily Mather, who began as law clerk to Judge Humrickhouse on September 22nd.

Motions to Sell Free & Clear

If a motion to sell property includes a provision that the sale be free and clear of liens, the Sell Free & Clear event must be docketed and the applicable \$176.00 filing fee paid before the court will consider the motion.

Courthouse Security Screening Time

by Christine Castelloe

Security lines are frustrating – it doesn't matter if you're trying to catch a flight at the airport, attend a sporting event, or get into the courthouse on time; none of us like to wait in long security lines. Unlike the airport, the courthouse does not have a TSA pre-check express line (although we have been asked). The security check point in our Century Station courthouse is very cramped, and we appreciate your patience when visiting us. Please make every effort to arrive well in advance of your hearing time to mitigate your security waiting time. Also, please remind your clients to bring their identification with them (but not their cell phones and weapons). Our Court Security Officers spend an inordinate amount of time collecting cell phones and pocket knives, slowing down the process for everyone else. And while many of our frequent visitors believe they should qualify for express treatment, our Court Security Officers are required to screen all visitors in the same manner. Thank you for your cooperation and your patience.

Requests for Additional Time to Submit Orders

After a matter has been removed from the calendar prior to hearing, or after a hearing is held, parties are generally given 30 days from the hearing date in order to submit the related order or consent order. If you find that you require additional time in order to submit the order/consent order to the court, please docket the "Request for Additional Time to Submit Order/Consent Order" event under the Miscellaneous category. This event allows you to indicate how much more time is needed (5 days, 7 days, 10 days or other), as well as provide the reason for the request.

Address for the U.S. Attorney General

Please note that the correct address for the U.S Attorney General's office is as follows:

950 Pennsylvania Avenue NW, Washington, DC 20530

QUESTIONS/ANSWERS:

Q. I received a deficiency notice that states "The order should not contain language referencing the undersigned judge." What does this mean?

A. Proposed orders that are submitted to the court should not contain any language referring to "the undersigned judge" or "by the undersigned". This is incorrect, as orders are electronically signed at the top of the document.

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ECF Court Link

NOVEMBER 17, 2014

VOLUME 9, ISSUE 9

Eastern District
Of
North Carolina
CM/ECF
Newsletter

In this issue:

- Case Statistics
- Raleigh Move
- Fee and Form Changes
- New CM/ECF Event
- Greenville Parking
- New Median Income Table
- Q&A
- ECF Contacts

Case Statistics

September, 2014

Year to Date

Ch. 7	171	Ch. 7	1767
Ch. 11	5	Ch. 11	75
Ch. 12	0	Ch. 12	4
Ch. 13	461	Ch. 13	3805
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
Total	637	Total	5651

October, 2014

Year to Date

Ch. 7	212	Ch. 7	1979
Ch. 11	7	Ch. 11	82
Ch. 12	0	Ch. 12	4
Ch. 13	463	Ch. 13	4268
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
Total	682	Total	6333

Raleigh Clerk's Office Relocation

The Raleigh clerk's office has moved to its new space on the 4th floor of the Century Station building. The new physical address is as follows:

*300 Fayetteville Street, Room 445
Raleigh, NC 27601*

Changes Effective December 1, 2014

Several bankruptcy fee and form changes will go into effect on December 1st. Highlights of these changes are listed below:

- *A \$25 fee will now be charged for filing of a Motion to Redact. This fee is per affected case, and is applicable in both open and closed cases. The fee may be waived by the court in appropriate circumstances.*
- *The filing fee for a Direct Appeal or Cross Appeal to the Court of Appeals will be \$207. (This fee is currently \$157.)*

- *The following official forms will be updated:*

B3A – Application to Pay Filing Fee in Installments

B3B – Application to Waive Ch. 7 Filing Fee

B6 – Summary of Schedules

B17A – Notice of Appeal and Statement of Election

B17B – Optional Appellee Statement of Election to Proceed in District Court

B17C – Certificate of Compliance with Rule 8015(a)(7)(b) or 8016(d)(2)

B22A-1 – Chapter 7 Statement of Current Monthly Income

B22A-1 – Supplemental Statement of Exemption from Presumption of Abuse under 707(b)(2)

B22A-2 – Chapter 7 Means Test Calculation

B22B – Chapter 11 Statement of Current Monthly Income

B22C-1 – Chapter 13 Statement of Current Monthly Income and Calculation of Commitment Period

B22C-2 – Chapter 13 Calculation of Disposable Income

Further information regarding the changes may be viewed by clicking [here](#). Updates will be made to CM/ECF and the court's website in order to reflect these changes.

New CM/ECF Event

A new event has been added under the Bankruptcy and Adversary Miscellaneous categories entitled “Notification Regarding Mediation (Text)”. This text event will be used by parties to notify the court as to whether or not mediation will be utilized.

Greenville Parking

The court is aware that finding parking near the Greenville courthouse can be difficult. As Greenville's center city continues to grow, parking spaces in Greenville's Uptown shopping and dining district grow scarce. In an effort to help ease parking problems, the City Council has begun the long-anticipated construction of a new public parking garage. When complete, the new four level deck will have 238 parking spaces. Some will be leased parking, while others will remain short-term paid, metered spaces. The new Uptown parking facility will be centrally located with pedestrian access to 5th Street, Cotanche Street, Evans Street and 4th Street.

The project is expected to be complete and open for public parking in December of 2014.

New Median Income Table

The median family income data has been updated, and is effective for cases filed on or after November 1, 2014. The table can be viewed by clicking on the following link:

http://www.justice.gov/ust/eo/bapcpa/20141101/bci_data/median_income_table.htm

QUESTIONS/ANSWERS:

Q. I've received a deficiency notice regarding service on a motion I recently filed. I need to file an amended certificate of service. Do I file this as an Amended/Amendment to Motion/Application and attach the entire PDF again?

A. No. If only the certificate of service is being amended, you do not need to attach the entire PDF again. Simply file the amended certificate of service under Miscellaneous>Certificate of Service, and respond "yes" when asked if it is amended.

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ECF Court Link

DECEMBER 18, 2014

VOLUME 9, ISSUE 10

Eastern District
Of
North Carolina
CM/ECF
Newsletter

In this issue:

- Case Statistics
- On a Personal Note
- Office Closures
- 2015 Court Holidays
- Attorney Leave
- Pay.gov
- NCDOR Address
- Q&A
- ECF Contacts

Case Statistics

November, 2014		Year to Date	
Ch. 7	159	Ch. 7	2153
Ch. 11	6	Ch. 11	86
Ch. 12	1	Ch. 12	5
Ch. 13	417	Ch. 13	4673
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
Total	595	Total	7194

On a Personal Note

Congratulations to Anna and Michael Brock on the birth of their first child! Daughter Olivia Murphy was born on November 27th.

Belinda Witcher, Court Reporter for Judge Humrickhouse, will be retiring effective December 31st. Please join us in congratulating Belinda on her years of service and wishing her a wonderful retirement!

Holiday Office Closures

The clerk's office for the Eastern District of North Carolina will close at 12:00 pm on Wednesday, December 24th, and will remain closed through Friday, December 26th for the Christmas holiday.

We will reopen for business on Monday, December 29th. Additionally, the clerk's office will be closed on Thursday, January 1st for New Year's Day.

2015 Court Holidays

*Thursday, January 1st - New Year's Day
Monday, January 19th - Birthday of Martin Luther King, Jr.
Monday, February 16th – President's Day
Monday, May 25th – Memorial Day
Friday, July 3rd – Independence Day
Monday, September 7th - Labor Day
Monday, October 12th – Columbus Day
Wednesday, November 11th – Veteran's Day
Thursday, November 26th - Thanksgiving Day
Friday, December 25th – Christmas Day*

Attorney Scheduled Leave

Please inform the courtroom staff of your scheduled leave for 2015 as soon as possible to help avoid any potential scheduling conflicts. Contact information is as follows:

Judge Doub:

NCEBml_CourtroomStaff_RDD@nceb.uscourts.gov

Judge Warren:

NCEBml_CourtroomStaff_DMW@nceb.uscourts.gov

Judge Humrickhouse:

NCEBml_CourtroomStaff_SWH@nceb.uscourts.gov

Pay.gov Technical Issues

Recently, pay.gov has been experiencing technical issues, and is sometimes displaying an inaccurate message that a payment did not process, when it actually did. Therefore, some filers have been re-submitting the payment, and paying the fee twice. If you receive this error message, please do not click the Submit button and try to process the payment again. If for some reason the payment does not process, you will receive an email the following day indicating that the fee is due, and it may be paid at that time. If no email is received, then the payment did successfully process.

NC Department of Revenue Address

*The Nags Head address for the NCDOR is no longer valid. The Elizabeth City mailing address (PO Box 1130, Elizabeth City, NC 27906-1130) may be used instead. However, the NCDOR prefers that the Raleigh address below be used for all **general** mailings.*

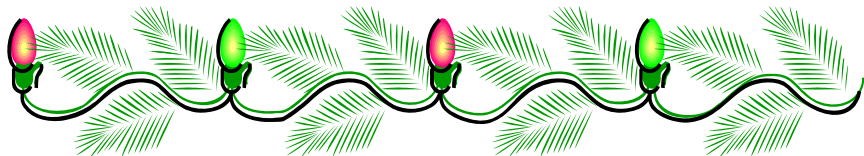
*PO Box 871
Raleigh, NC 27602*

Please note that this does not replace the PO Box 1168 that is listed on the Public Agency Register on the court's website.

QUESTIONS/ANSWERS:

Q. I am filing an Objection to Claim, and I've added the affected creditor to the case, but I am unsure of what roletype to use. Do I select "Officer", since I am serving the officer of the creditor?

A. No. When the party is added to the case, the roletype of "Creditor" should always be selected.



Happy Holidays!!!

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