



# ECF Court Link

DECEMBER 5, 2013

VOLUME 8, ISSUE 12

Eastern District  
Of  
North Carolina  
CM/ECF  
Newsletter

## Case Statistics

November, 2013		Year to Date	
Ch. 7	170	Ch. 7	2307
Ch. 11	7	Ch. 11	98
Ch. 12	0	Ch. 12	1
Ch. 13	436	Ch. 13	5010
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
<b>Total</b>	<b>613</b>	<b>Total</b>	<b>7416</b>

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## Greenville Clerk's Office Open for Business

The Wilson divisional office staff have completed their move to the Raleigh and Greenville offices. The Greenville divisional clerk's office, located at 150 Reade Circle, Greenville, NC opened to the public on December 2<sup>nd</sup>. All mail to the court should continue to be directed to the Raleigh office at the below address. **Please do not direct any mail to the Greenville address. Raleigh is now the official mailing address for all court mail.**

U.S. Bankruptcy Court – EDNC  
PO Box 791  
Raleigh, NC 27602

## Office Closures

**Reminder:** The clerk's office for the Eastern District of North Carolina will close at 12:00 pm on Tuesday, December 24<sup>th</sup>, and will remain closed through Thursday, December 26<sup>th</sup> for the Christmas holiday. We will reopen for business on Friday, December 27<sup>th</sup>. Additionally, the clerk's office will be closed on Wednesday, January 1<sup>st</sup> for New Year's Day.

## **Changes Effective December 1, 2013**

*Several bankruptcy rule, fee and form changes went into effect on December 1<sup>st</sup>. Highlights of these changes are listed below:*

- *A \$176 fee will now be charged for filing of a Motion to Sell Free & Clear of Liens.*
- *Retrieval of one box of records from a Federal Record Center or National Archives will cost \$64. Each additional box will cost \$39.*
- *Financial Management Course Certificates may now be filed by an approved provider of the course. The court will be using an online program for filing of the certificate.*
- *The following official forms have been updated:*

*B3A – Application to Pay Filing Fee in Installments*

*B3B – Application to Waive Ch. 7 Filing Fee*

*B6I – Schedule I*

*B6J – Schedule J*

*B6 – Summary of Schedules*

*B23 – Debtor’s Cert. of Completion of Fin Mgmt Course*

*B27 – Reaffirmation Agreement Cover Sheet*

*An informational packet containing a full explanation of the changes may be viewed by clicking [here](#). Updates have been made to CM/ECF and the court’s website in order to reflect these changes.*

## **Procedures Governing Bankruptcy Subpoenas**

*On December 1<sup>st</sup>, amendments to Rule 45 of the Federal Rules of Civil Procedure also took effect. These amendments apply to all bankruptcy cases and proceedings by virtue of Rule 9016 of the Federal Rules of Bankruptcy Procedure. The amendments seek to make the process of issuing and serving a subpoena less complex.*

*There are also four new subpoena forms incorporating the amendments. More information regarding the amendments can be viewed by clicking [here](#).*

## **Updated Contact Information for Clerk's Office Staff**

*Pursuant to our recent move, the contact information has changed for much of the clerk's office staff. Please review the updated contact information for Case Administrators, Operations Analysts and courtroom staff below.*

### *Case Administrators:*

<i>Ending with:</i>	<i>Contact Person:</i>	<i>Email Address:</i>	<i>Phone:</i>
00-07	<i>Dawn Barnes</i>	<i>Dawn_Barnes@nceb.uscourts.gov</i>	<i>(252)917-6116</i>
08-15	<i>Brenna Wallace</i>	<i>Brenna_Wallace@nceb.uscourts.gov</i>	<i>(252)917-6121</i>
16-23	<i>Christy Gurgone</i>	<i>Christy_Gurgone@nceb.uscourts.gov</i>	<i>(252)917-6111</i>
24-33	<i>Donna King</i>	<i>Donna_King@nceb.uscourts.gov</i>	<i>(252)917-6114</i>
34-41	<i>Anna Brock</i>	<i>Anna_Brock@nceb.uscourts.gov</i>	<i>(252)917-6112</i>
42-49	<i>Amy Bisette</i>	<i>Amy_Bisette@nceb.uscourts.gov</i>	<i>(919)334-3849</i>
50-57	<i>Carrie Wiggins</i>	<i>Carrie_Wiggins@nceb.uscourts.gov</i>	<i>(919)334-3858</i>
58-65	<i>Donna Harris</i>	<i>Donna_Harris@nceb.uscourts.gov</i>	<i>(919)334-3804</i>
66-73	<i>Shelia Morris</i>	<i>Shelia_Morris@nceb.uscourts.gov</i>	<i>(919)334-3810</i>
74-81	<i>Lisa Payne</i>	<i>Lisa_Payne@nceb.uscourts.gov</i>	<i>(919)334-3807</i>
82-89	<i>Aileen Gibson</i>	<i>Aileen_Gibson@nceb.uscourts.gov</i>	<i>(919)334-3808</i>
90-99	<i>Pamela Smith</i>	<i>Pamela_Smith@nceb.uscourts.gov</i>	<i>(919)334-3847</i>

### *Operations Analysts:*

<i>Contact Person:</i>	<i>Email Address:</i>	<i>Phone:</i>
<i>Wendy Parker 66-99 (SWH &amp; ATS cases) 42-99 (RDD cases)</i>	<i>Wendy_Parker@nceb.uscourts.gov</i>	<i>(919)334-3865</i>
<i>Sharon Angel 00-41 (RDD cases)</i>	<i>Sharon_Angel@nceb.uscourts.gov</i>	<i>(252)917-6123</i>
<i>Kelly Shum-Drake 42-65 (SWH &amp; ATS cases)</i>	<i>Kelly_Shum-Drake@nceb.uscourts.gov</i>	<i>(919)334-3806</i>
<i>Donna Skinner 00-41 (SWH &amp; ATS cases)</i>	<i>Donna_Skinner@nceb.uscourts.gov</i>	<i>(252)917-6119</i>

*Court Staff:*

<i>Contact Person:</i>	<i>Email Address:</i>	<i>Phone:</i>
<i>Allyson McNeill Courtroom Deputy SWH</i>	<i>Allyson_Mcneill@nceb.uscourts.gov</i>	<i>(919)334-3801</i>
<i>Belinda Witcher ECRO - SWH</i>	<i>Belinda_Witcher@nceb.uscourts.gov</i>	<i>(919)334-3803</i>
<i>Dana Sebastian Courtroom Deputy RDD</i>	<i>Dana_Sebastian@nceb.uscourts.gov</i>	<i>(252)917-6118</i>
<i>Lynn Boyd ECRO – RDD</i>	<i>Lynn_Boyd@nceb.uscourts.gov</i>	<i>(252)917-6126</i>
<i>Anne Moell Courtroom Deputy ATS</i>	<i>Anne_Moell@nceb.uscourts.gov</i>	<i>(919)334-3802</i>
<i>Sarah Donleycott ECRO - ATS</i>	<i>Sarah_Donleycott@nceb.uscourts.gov</i>	<i>(919)334-3811</i>

**2014 Court Holidays**

*Wednesday, January 1<sup>st</sup> - New Year's Day*  
*Monday, January 20<sup>th</sup> - Birthday of Martin Luther King, Jr.*  
*Monday, February 17<sup>th</sup> – President's Day*  
*Monday, May 26<sup>th</sup> – Memorial Day*  
*Friday, July 4<sup>th</sup> – Independence Day*  
*Monday, September 1<sup>st</sup> - Labor Day*  
*Monday, October 13<sup>th</sup> – Columbus Day*  
*Tuesday, November 11<sup>th</sup> – Veteran's Day*  
*Thursday, November 27<sup>th</sup> - Thanksgiving Day*  
*Thursday, December 25<sup>th</sup> – Christmas Day*  
*Thursday, January 1<sup>st</sup>, 2015 – New Year's Day*

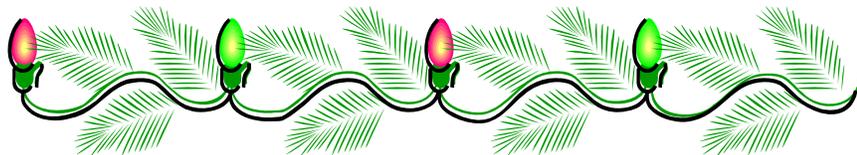
**Reminder re: Obtaining Hearing Dates**

*All Motions to Extend Automatic Stay and Chapter 11 Motions to Dismiss now require a hearing date to be included in the filing. A hearing date should be obtained from the courtroom staff for the appropriate judge. This request should be made via email. The full hearing information should be included on the applicable Notice of Motion.*

## QUESTIONS/ANSWERS:

**Q.** I filed a motion on the docket that needs to be amended. Do I select the same event in CM/ECF that I filed the original motion under?

**A.** No. The motion must be filed using the “Amended/Amendment to Motion/Application” event under the Motions category, and it should be linked to the original motion.



***Happy Holidays!!!***

### **ECF Contacts:**

Helpdesk Line: (919)334-3850

Kelly Shum-Drake

Telephone Number: (919)334-3806

E-Mail Address: [Kelly\\_Shum-Drake@nceb.uscourts.gov](mailto:Kelly_Shum-Drake@nceb.uscourts.gov)

Donna Skinner

Telephone Number: (252)917-6119

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