



ECF Court Link

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Eastern District

Of

North Carolina

CM/ECF

Newsletter

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Case Statistics

November, 2015		Year to Date	
Ch. 7	173	Ch. 7	2032
Ch. 11	10	Ch. 11	70
Ch. 12	2	Ch. 12	8
Ch. 13	377	Ch. 13	4360
Ch. 9	0	Ch. 9	0
Ch. 15	0	Ch. 15	0
Total	562	Total	6470

Questions? Who should you call?

In the digital age, we're used to finding the answers we need immediately (Thank you, Google!). However, it's not always as simple when you need an answer from the court. All of our documents are posted in CM/ECF as soon as they are filed, but there are times when you need to know the immediate status of an order, continuance, or other pleading that hasn't made it to the docket yet. Where should you start? Always start with the clerk's office – please do not contact chambers directly unless you are returning a call from someone in chambers. If you're unsure whom to call in the clerk's office, start with the case administrator who is assigned to the case for any case related matters. If your question is related to a matter scheduled for hearing, contact the appropriate courtroom staff e-mail group (which can be found on the court website). You should also contact the courtroom staff e-mail group if you need a hearing date for a pleading that you are filing; please don't arbitrarily select a date based on your personal review of the court's internet calendar posting. We appreciate your patience and assistance with these matters.

Administrative Order re: Compensation of Professionals

An administrative order was signed by Judge Humrickhouse and Judge Warren and filed on December 4, 2015. The order adopts amendments to Local Rule 2016-1 and the corresponding section of the Administrative Guide to Practice and Procedure. These amendments include, but are not limited to, an increase in the Chapter 13 standard base fee from \$3,700 to \$5,000 and a description of the basic services that are reasonably necessary to properly represent the debtor in exchange for the base fee. The order may be viewed by clicking on the following link:

[*http://media.nceb.uscourts.gov/audio/swh/Compensation_Of_Professionals_Order.pdf*](http://media.nceb.uscourts.gov/audio/swh/Compensation_Of_Professionals_Order.pdf)

Declaration About Debtor's Schedules

Pursuant to Rule 1008 of the Federal Rules of Bankruptcy Procedure, all petitions, lists, schedules, statements and amendments thereto shall be verified or contain an unsworn declaration.

Previously, if the verification was omitted when schedules or amended schedules were filed, the court sent the "Notice to File Verification", which attached the verification form for the debtor(s) to complete and sign. However, the new forms effective 12/1 contain a "Declaration About an Individual Debtor's Schedules" (Form 106DEC), that is similar to the verification we have been sending out. Therefore, the court will no longer send the Notice To File Verification; rather, a deficiency notice will be sent for the Declaration to be filed. This event may be found under Miscellaneous>Declaration by Debtor(s).

Online Proofs of Claim

The helpdesk has received numerous calls regarding the updated online Proof of Claim feature on the court's website. Please be advised that ALL fields on the electronic form must be completed, whether or not the section states that the information is "required". If any fields are left blank, you will receive an error message.

Updated Case Assignments

*Our case assignments have changed **effective immediately**. Please review the updated list for Case Administrators and Operations Analysts below. If you have any questions relating to a specific case, please contact the appropriate person based on the last two digits of the case number.*

Case Administrators:

<i>Ending with:</i>	<i>Contact Person:</i>	<i>Email Address:</i>	<i>Phone:</i>
00-08	Dawn Barnes	Dawn_Barnes@nceb.uscourts.gov	(252)917-6116
09-17	Christy Gurgone	Christy_Gurgone@nceb.uscourts.gov	(252)917-6111
18-26	Anna Brock	Anna_Brock@nceb.uscourts.gov	(252)917-6112
27-31	Shelia Morris	Shelia_Morris@nceb.uscourts.gov	(919)334-3810
32-44	Brenna Kemp	Brenna_Kemp@nceb.uscourts.gov	(919)334-3860
45-53	Carrie Wiggins	Carrie_Wiggins@nceb.uscourts.gov	(919)334-3858
54-58	Donna Harris	Donna_Harris@nceb.uscourts.gov	(919)334-3804
59-63	Amy Bissette	Amy_Bissette@nceb.uscourts.gov	(919)334-3849
64-72	Roxanne Parker	Roxanne_Parker@nceb.uscourts.gov	(919)334-3803
73-81	Kami Brown	Kami_Brown@nceb.uscourts.gov	(252)917-6114
82-90	Aileen Gibson	Aileen_Gibson@nceb.uscourts.gov	(919)334-3808
91-99	Sharon Angel	Sharon_Angel@nceb.uscourts.gov	(252)917-6123

Operations Analysts:

<i>Contact Person:</i>	<i>Email Address:</i>	<i>Phone:</i>
Donna Skinner 00-31	Donna_Skinner@nceb.uscourts.gov	(252)917-6119
Kelly Shum-Drake 32-63	Kelly_Shum-Drake@nceb.uscourts.gov	(919)334-3806
Wendy Parker 64-99	Wendy_Parker@nceb.uscourts.gov	(919)334-3865

Holiday Office Closures

The clerk's office for the Eastern District of North Carolina will be closed on Thursday, December 24th and Friday, December 25th for the Christmas holiday. We will reopen for business on Monday, December 28th. Additionally, the clerk's office will be closed on Friday, January 1st for New Year's Day.

2016 Court Holidays

*Friday, January 1st - New Year's Day
Monday, January 18th - Birthday of Martin Luther King, Jr.
Monday, February 15th – President's Day
Monday, May 30th – Memorial Day
Monday, July 4th – Independence Day
Monday, September 5th - Labor Day
Monday, October 10th – Columbus Day
Friday, November 11th – Veteran's Day
Thursday, November 24th - Thanksgiving Day
Monday, December 26th – Christmas Day*

Attorney Scheduled Leave

*Please inform the courtroom staff of your scheduled leave for 2016 as soon as possible to help avoid any potential scheduling conflicts.
Contact information is as follows:*

Judge Warren:

NCEBml_CourtroomStaff_DMW@nceb.uscourts.gov

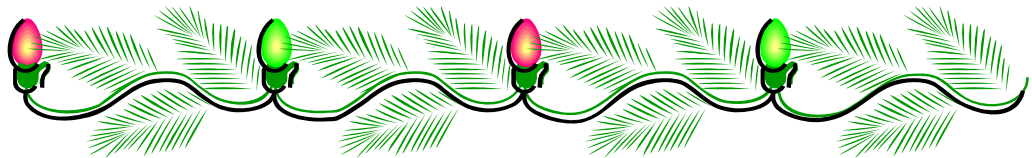
Judge Humrickhouse:

NCEBml_CourtroomStaff_SWH@nceb.uscourts.gov

QUESTIONS/ANSWERS:

Q. I currently receive the daily summary email report for the CM/ECF activity related to my cases. May I update my account in order to receive a notification for each individual filing?

A. No. Our court only sets up accounts to receive the daily summary email. Among other things, this allows the CM/ECF staff to edit or delete entries when we are notified of errors made on the same business day.



Happy Holidays!

ECF Contacts:

Helpdesk Line: (919)334-3850

Kelly Shum-Drake

Telephone Number: (919)334-3806

E-Mail Address: Kelly_Shum-Drake@nceb.uscourts.gov

Donna Skinner

Telephone Number: (252)917-6119

E-Mail Address: Donna_Skinner@nceb.uscourts.gov