



Office of the Bankruptcy Administrator for the Eastern District of North Carolina

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Marjorie K. Lynch
Bankruptcy Administrator

TO: Members of the Chapter 11 Bar

FROM: Marjorie K. Lynch, US Bankruptcy Administrator, EDNC

DATE: September 25, 2015

RE: Improved and Revised Chapter 11 Report Forms

Effective October 1, 2015, the Bankruptcy Administrator's Office will implement new Chapter 11 Monthly Report and Chapter 11 Post-Confirmation Report forms for both individual and corporate Chapter 11 debtors. The revised forms are located on the Bankruptcy Administrator's website (www.nceba.uscourts.gov).

All pending, *post-confirmation* Chapter 11 debtors will be required to use the new Chapter 11 Post-Confirmation Report form starting with the report for the Third Quarter of 2015. All pending, *pre-confirmation* Chapter 11 debtors will continue to use the Chapter 11 Monthly Report form that was in effect prior to October 1, 2015. Debtors who file on or after October 1, 2015 will be required to use the new Chapter 11 Monthly Report form. Small Business Chapter 11 Debtors will continue to use the Small Business Monthly Report form.

In the past, Debtors have altered the Monthly Report and Post-Confirmation Report forms to accommodate their specific case. Debtors will not be allowed to alter the new Chapter 11

Monthly Report and Chapter 11 Post-Confirmation Report forms without prior approval from the BA's office.

Any questions regarding the implementation of these new forms should be directed to my office. Thank you for your cooperation as we transition to these new Chapter 11 forms.

Marjorie K. Lynch
Bankruptcy Administrator, EDNC