

UNITED STATES BANKRUPTCY COURT EASTERN DISTRICT OF NORTH CAROLINA

J. Rich Leonard
Chief Judge

The Thomas Milton Moore Building
1760 Parkwood Boulevard
Post Office Drawer 2807
Wilson, North Carolina 27894-2807
Telephone: (252) 291-6413
Facsimile: (252) 291-6554
Raleigh Chambers: (919) 856-4033

MEMORANDUM

Date: February 24, 2005

To: Bankruptcy Practitioners

Re: Mandatory Electronic Filing

Effective April 1, 2005, attorneys practicing in the United States Bankruptcy Court for the Eastern District of North Carolina, including attorneys admitted pro hac vice, are required to file electronically all documents [including new bankruptcy petitions, motions, memoranda of law, and other pleadings, but excluding proofs of claim and documents to be placed under seal in accordance with Local Bankruptcy Rule 5005-4(6)]. Any document required to be filed electronically pursuant to Local Bankruptcy Rule 5005-4(1) but presented in paper form on or after April 1, 2005, shall be accompanied by an application for an exemption from this rule and a proposed order granting the relief sought. The application shall state the reason(s) why electronic filing would impose an extreme hardship on the attorney.

To become a Filing User and receive an ID and password, a person must complete classroom training sessions conducted by court staff or must have completed successfully training in another district. Training dates have been posted on the court's web page at <http://www.nceb.uscourts.gov/cmecf/home.htm>.